

**CITY OF SUTHERLIN  
PLANNING COMMISSION MEETING  
CIVIC AUDITORIUM – 7PM  
TUESDAY, AUGUST 16, 2016**

**COMMISSION MEMBERS PRESENT:** Mike Flick, Patricia Klassen, William Lee, John Lusby, Michelle Sumner and Floyd Van Sickle

**COMMISSION MEMBERS EXCUSED:**

**COMMISSION MEMBERS ABSENT:** Adam Sarnoski

**CITY STAFF:** Vicki Luther, Community Development Director and Kristi Gilbert, Community Development Specialist

**AUDIENCE:** Linda Lee

Meeting called to order at 7:00 pm by Chair Lusby.

**FLAG SALUTE**

**INTRODUCTION OF MEDIA:** None

**APPROVAL OF MINUTES**

A motion made by Commissioner Klassen to approve the minutes of the June 21, 2016 Planning Commission meeting; second made by Commissioner Lee.

In favor: Commissioners Flick, Klassen, Lee, Sumner, Van Sickle and Chair Lusby

Opposed: None

Motion carried unanimously

**MONTHLY ACTIVITY REPORT**

**Kristi Gilbert, Community Development Specialist**, provided a report on behalf of Director Luther in an effort to keep the Planning Commission apprised of recent land use and other relevant activities. (See Attached).

**PUBLIC COMMENT** - None

**COMMISSION COMMENTS** - None

**ADJOURNMENT** - With no further business the meeting was adjourned at 7:05 pm.

Respectfully submitted,

*Kristi Gilbert*

\_\_\_\_\_  
Kristi Gilbert

**APPROVED BY COMMISSION ON THE** 18<sup>th</sup> **DAY OF** October, 2016.

*Michelle Sumner*

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Michelle Sumner, Commission Vice-Chair



126 E. Central Avenue  
Sutherlin, OR 97479  
541-459-2856  
Fax: 541-459-9363  
[www.ci.sutherlin.or.us](http://www.ci.sutherlin.or.us)

## City of Sutherlin

Date: August 16, 2016  
To: Sutherlin Planning Commission  
From: CDD, Vicki Luther  
Re: Monthly Activity Report

This report is provided in an effort to keep you apprised of recent land use and other relevant activities.

### **TRANSPORTATION**

2016 Slurry Seal has been completed.

### **UTILITIES**

#### **Wastewater Treatment Plant Improvements**

Value engineering contract was awarded to MWH in the amount of \$86,500.

SBR Surcharge contract was awarded to Green Suns Inc. in the amount of \$273,351.

Sodium Hypo-chloride disinfectant will be completed August 26th

**N. Comstock Water Line** – This project will replace the waterline along N. Comstock with a new 12" line prior to the street reconstruction. Bid was awarded to Knife River and project should be completed this summer.

### **PARKS**

Central Park Rehabilitation – City is working to find funding to continue with this project even though the grant was denied.

### **LAND USE ACTIVITY**

#### **Building Worksheets approved –**

- 667 W. Central Ave. – Auto shop
- 111 S. Umpqua – Interior remodel
- 1956 Culver Loop – Single family home
- 811 E. Central Ave – Wall sign
- 112 Cloverleaf – Sign
- 248 Johnson – Addition
- 630 Brooks Loop – Single family home
- 634 Brooks Loop – Single family home

#### **Commercial changes**

- Kim's Court – They are placing units now for a total of 15. New sidewalks will be installed along N. State Street between First and Second Avenue – after all units have been placed.
- R and S Auto Sales and Repairs – located 667 W. Central

#### **Active Land Use Application status**

**SUB 13-01: Brooks Village** (Avery) subdivision: 151 Pear Lane **Extension awarded which expires on August 22<sup>nd</sup>.**

**SUB 13-02: Fairway Ridge** (Galpin) subdivision: Scardi Blvd. Plan is to begin infrastructure this spring/summer. (*some clearing has occurred; conditions still in process*)

**16-S006 – Prosch - Boundary line adjustment**

**16-S007 – Prehall - Land partition**

**16-S008 – Prehall - Land partition**

**16-S009 – Lindi - Boundary line adjustment**

**Right of Way Applications**

Avista – 1834 Ruby Court

Avista – 1001 E. Third

Avista – 625 Umatilla

Avista – 459 Terrace