

**CITY OF SUTHERLIN  
PLANNING COMMISSION MEETING  
CIVIC AUDITORIUM – 7PM  
TUESDAY, SEPTEMBER 15, 2015**

**COMMISSION MEMBERS PRESENT:** Mike Flick, John Lusby, Adam Sarnoski and Floyd Van Sickle

**COMMISSION MEMBERS EXCUSED:** Patricia Klassen and Michelle Sumner

**COMMISSION MEMBERS ABSENT:** None

**CITY STAFF:** Vicki Luther, Community Development Director, and Kristi Gilbert, Community Development Specialist

**AUDIENCE:** None

Meeting called to order at 7:00 pm by Chair Lusby.

**FLAG SALUTE**

**INTRODUCTION OF MEDIA:** None

**APPROVAL OF MINUTES**

A motion made by Commissioner Sarnoski to approve the minutes of the August 18, 2015 Planning Commission meeting; second made by Commissioner Van Sickle.

In favor: Commissioners Flick, Sarnoski, Van Sickle and Chair Lusby

Opposed: None

Motion carried unanimously.

**STAFF REPORTS**

Director Luther provided a report in an effort to keep the Planning Commission apprised of recent land use and other relevant activities. (See Attached).

**PUBLIC COMMENT –** None.

**COMMISSION COMMENTS –**

Commissioner Flick asked about the flag monuments and how they were being funded. ***They are being sponsored.***

Commissioner Flick informed the Commission that Kim's Court has started replacing the manufactured homes within the park and have six of the 15 moved in.

**ADJOURNMENT**

With no further business the meeting was adjourned at 7:09 pm.

Respectfully submitted,

*Kristi Gilbert*

\_\_\_\_\_  
Kristi Gilbert

**APPROVED BY COMMISSION ON THE** 20<sup>th</sup> **DAY OF** October, **2015**

*John Lusby*

\_\_\_\_\_  
John Lusby, Commission Chair



## City of Sutherlin

---

Date: September 15, 2015  
To: Sutherlin Planning Commission  
From: CDD, Vicki Luther  
Re: Monthly Activity Report

This report is provided in an effort to keep you apprised of recent land use and other relevant activities.

### **TRANSPORTATION**

**Red Rock Trail, Phase 2 (Waite Street to Nicholas Court)** – Bid awarded and notice to proceed submitted to JRT Construction. Much preparation work has taken place this past month. The two new bridges have been placed; one at Willamette and one at Sea Street. Excavation and paving of trail scheduled for September with seeding, signs, bollards, etc. to follow in October. The construction contract calls for project to be completed by end of October.

### **UTILITIES**

**Wastewater Treatment Plant Improvements** – Pre-design contract awarded to Dyer Partnership and scheduled for completion by the end of this year. Dyer is planning on a Council presentation at the September 28<sup>th</sup> meeting.

### **LAND USE ACTIVITY**

#### **Building Worksheets approved –**

- 485 Quentyn – Single Family Residence
- 706 W. Sixth – Shed
- 944 E. Third – Solar panels on roof
- 1484 W. Central – Signs
- 145 Myrtle Street – Restaurant, Bar and Vapor sales

#### **Commercial changes**

1. Dollar General – **Now Open**
2. Kim's Court – Removing 15 old mobile homes and replacing with new Park Models, These homes are to be 14' wide and either 28' or 32' long. Each unit to have a minimum ten-foot wide landscaped side yard, a front sidewalk with one parallel parking space. They are placing the first units now with more to come in 2016 (total of 15). New sidewalks will be installed along N. State Street between First and Second Avenue – after all units have been placed.
3. Rifes closed
4. Dollar Tree (the old Rifes) working to pull permits

#### **Active Land Use Application status**

**SUB 13-01: Brooks Village** (Avery) subdivision: 151 Pear Lane **Extension awarded**

**SUB 13-02: Fairway Ridge** (Galpin) subdivision: Scardi Blvd. Plan is to begin infrastructure this spring/summer. (**some clearing has occurred; conditions still in process**)

**VAR 14-01: 716 Sandpiper Court** – (Wilson) variance to setbacks. **(on hold)**

**BLA 15-07: 855 Magnolia** – (Shorey) Requesting boundary line adjustment to accommodate city set back requirements. **(on hold)**

**Right of Way**

**Avista**

829 Sea Street

8/26/15