

**CITY OF SUTHERLIN
PLANNING COMMISSION MEETING
CIVIC AUDITORIUM – 7PM
TUESDAY, JANUARY 15, 2019**

COMMISSION MEMBERS PRESENT: William Lee, Richard Price, Sam Robinson, Collin Frazier and Norman Davidson

COMMISSION MEMBERS EXCUSED: Adam Sarnoski

COMMISSION MEMBERS ABSENT: Elainna Swanson

CITY STAFF: Jamie Chartier, City Planner, Brian Elliott, Community Development Director and Kristi Gilbert, Community Development Specialist

AUDIENCE: Gladys Robinson

Meeting called to order at 7:00 pm by Jamie Chartier, City Planner.

FLAG SALUTE

INTRODUCTION OF NEW COMMISSION MEMBER: Norman Davidson gave a brief background of his job experiences and how he is now residing in Sutherlin.

INTRODUCTION OF MEDIA: None

ELECTION OF CHAIR: A motion made by Commissioner Price to nominate Commissioner Lee as Chair; second made by Commissioner Frazier. Commissioner Lee supported this nomination.

In Favor: Commissioners Robinson, Frazier, Price, Lee and Davidson

Opposed: None

Motion carried unanimously

ELECTION OF VICE CHAIR: A motion made by Commissioner Lee to nominate Commissioner Price as Vice Chair; second made by Commissioner Davidson. Commissioner Price supported this nomination.

In Favor: Commissioners Robinson, Frazier, Price, Lee and Davidson

Opposed: None

Motion carried unanimously

APPROVAL OF MINUTES

A motion made by Commissioner Price to approve the minutes of the December 18, 2018 Planning Commission meeting; second made by Commissioner Robinson.

In favor: Commissioners Price, Frazier, Robinson, Davidson and Chair Lee

Opposed: None

Motion carried unanimously

APPROVAL OF FINDINGS OF FACT

CHRISTOPHER OWENS, approval of Findings of Fact for a Conditional Use Permit (CUP) to reauthorize a Church within an existing building on property located at 450 Hawthorne Street. **PLANNING DEPARTMENT FILE NO. 18-S025.**

A motion was made by Commissioner Robinson to approve the Findings of Fact for CHRISTOPHER OWENS, request for a Conditional Use Permit to reauthorize a Church within an existing building (File No. 18-S025) presented at the December 18, 2018 Planning Commission meeting; motion seconded by Commissioner Price.

In favor: Commissioners Robinson, Price, Frazier, Davidson and Chair Lee

Opposed: None

Motion carried unanimously

MONTHLY ACTIVITY REPORT

Jamie Chartier, City Planner, asked the Commissioners if they had any questions with the Activity Report that was given to them in their packets. Mrs. Chartier explained to Commissioner Davidson the purpose of the Activity Report. There were no other comments.

PUBLIC COMMENT - None

COMMISSION COMMENTS - None

ADJOURNMENT - With no further business the meeting was adjourned at 7:09 pm.

Respectfully submitted,

Jamie Chartier

Jamie Chartier, City Planner

APPROVED BY COMMISSION ON THE 19th DAY OF February, 2019.

William Lee

William Lee, Commission Chair