



**City of Sutherlin
Parks Advisory Committee
Thursday, October 12, 2017
7:00 p.m. – City Hall Conference Room**

Agenda

- **Meeting called to order**
- **Introduction of Media**
- **Approval of Minutes:** September 14, 2017 Meeting
- **Hartley Park Discussion**
- **Public Comment**
- **Committee Comments**
- **Adjourn**

Next Meeting
November 30, 2017 at 7:00 p.m.

**CITY OF SUTHERLIN
PARKS ADVISORY COMMITTEE
CITY HALL CONFERENCE ROOM – 7PM
THURSDAY, SEPTEMBER 14, 2017**

Committee Members:

Seth Vincent, Tim Bradley, Craig Hoobler, Vicki Holland, Jake Masterfield and Zada Wright

Excused: Rick Murphy

Absent:

City Staff: Community Development Specialist, Kristi Gilbert

Introduction

of Media: None

Audience: Jim and Beth Houseman, Silvia Monas, Colin McArthur and Kelsey Zlevor

Meeting called to order by Chair Vincent at 7:03 pm.

Approval of Minutes

MOTION made by Craig Hoobler to approve the minutes from the November 10, 2016 meeting; second made by Jake Masterfield.

In favor: Vincent, Bradley, Hoobler, Masterfield, Holland and Wright.

Opposed: None

Motion carried unanimously.

Ford's Pond Community Park Master Plan Update

Colin McArthur, Cameron McCarthy Landscape Architecture and Planning, opened his presentation with an update, noting the community meetings that were held and input received. He also presented a power point presentation going over the background of the Ford's Pond property, demographics, proposed work plan and the three (3) design options being considered.

Kelsey Zlevor, Cameron McCarthy Landscape Architecture and Planning provided a final survey update, noting that there were 365 respondents, and reasonable distribution of respondents in terms of age range, numbers of children in household, and residents of Sutherlin. She then provided a concise narrative around findings; emphasis on passive recreation.

Committee Member Tim Bradley asked about ADA requirements. Mr. McCarthy responded, indicating that the park will meet ADA requirements; however there will be non-accessible areas on some of the trails that have slopes.

Committee Member Jake Masterfield commented on the designs and likes the buildings being separated. A consensus of the committee is to have the restrooms near the playground area. Seth Vincent stated that he likes a combination of all three (3) design concepts, the view points and future expansion area with pavilions and parking. Mr. Masterfield then added, that in the future, a construction of an amphitheater for "music in the park" concerts.

Committee Member Zada Wright asked about the size of the restrooms. Mr. McCarthy responded indicating that they typically would have two to four stalls for each restroom. Mrs. Wright added she'd like restrooms on both the parking level and the playground level.

Hartley Park

Kristi Gilbert, Community Development Specialist briefed the committee regarding upcoming concerns/issues regarding Hartley Park. She provided them topics to ponder for their next Parks Committee Meeting. A few of

those topics were potable water, fenced area needing gravel or grindings, ADA issues, Drainage Concerns, Maple Street improvements, banner and/or sign rules/restrictions, increasing the size of the Dog Park, play equipment for dogs (i.e. culverts, concrete pillars, etc.), and grant opportunities.

Central Park

Kristi Gilbert, Community Development Specialist, asked the committee their preference in “squaring” off the park by the slides to keep it simple. Mrs. Gilbert also asked a preference of fence height – 3’ or 4’, the committee came to a consensus that they would prefer to see a 4’ fence not only for visibility, but to prevent kids from jumping over it. They would also like to see fencing on all four (4) sides with a self-closing gate on the north and south sides. Staff needs to get the cost to fence the fourth side (north side) of the park and also verify that adequate space will remain to get a maintenance vehicle in there. The committee would like a cost comparison of having all the work done now versus half now, the other half in the future.

Public Comment – None.

Committee Comments – None.

Adjournment: With no further business the meeting was adjourned at 8:11 pm.

Respectfully submitted by,

Kristi Gilbert
Community Development Specialist

Vice-Chair Tim Bradley

APPROVED BY COMMITTEE ON THIS _____ DAY OF _____, 2017