

**CITY OF SUTHERLIN
PLANNING COMMISSION MEETING
CIVIC AUDITORIUM – 7PM
TUESDAY, OCTOBER 18, 2016**

COMMISSION MEMBERS PRESENT: Mike Flick, Patricia Klassen, William Lee, John Lusby, Adam Sarnoski and Michelle Sumner

COMMISSION MEMBERS EXCUSED: Floyd Van Sickle

COMMISSION MEMBERS ABSENT: None

CITY STAFF: Brian Elliott, Community Development Director and Kristi Gilbert, Community Development Specialist

AUDIENCE: John Klassen

Meeting called to order at 7:00 pm by Chair Lusby.

FLAG SALUTE

INTRODUCTION OF MEDIA: None

APPROVAL OF MINUTES

A motion made by Commissioner Sumner to approve the minutes of the August 16, 2016 Planning Commission meeting and Workshop; second made by Commissioner Klassen.

In favor: Commissioners Flick, Klassen, Lee, Sumner, Sarnoski and Chair Lusby

Opposed: None

Motion carried unanimously

MONTHLY ACTIVITY REPORT

Brian Elliott, Community Development Director, provided a report in an effort to keep the Planning Commission apprised of recent land use and other relevant activities. (See Attached).

PUBLIC COMMENT - None

COMMISSION COMMENTS – Commissioner Sumner raised concerns regarding crosswalks, specifically in the vicinity of the Dollar General, located on the east side of Central Avenue. She indicated that the closest crosswalks were a significant distance from the Dollar General and asked if the City could place one there. Discussion ensued regarding who’s responsibility it is to install the sidewalks and crosswalks. It was noted that sidewalk improvements are development driven in the commercial areas by new commercial developments; therefore, developers install the sidewalks as part of their development. Commissioner Klassen expressed a concern regarding the blunt ends of the sidewalks. The City should request the developers to taper the sidewalk to eliminate tripping hazards. Brian indicated that the Central Transfer of Authority (TOA) project will address ADA sidewalk compliance and crosswalk concerns. The project will be scheduled in four phases next summer.

ADJOURNMENT - With no further business the meeting was adjourned at 7:17 pm.

Respectfully submitted,

Kristi Gilbert

Kristi Gilbert

APPROVED BY COMMISSION ON THE 20th **DAY OF** December , **2016.**
Michelle Sumner

Michelle Sumner, Commission Vice-Chair