

**CITY OF SUTHERLIN
PLANNING COMMISSION WORKSHOP
CIVIC AUDITORIUM – 7:17 PM
TUESDAY, OCTOBER 18, 2016**

COMMISSION MEMBERS PRESENT: Mike Flick, Patricia Klassen, William Lee, John Lusby, Adam Sarnoski and Michelle Sumner

COMMISSION MEMBERS EXCUSED: Floyd VanSickle

COMMISSION MEMBERS ABSENT:

CITY STAFF: Brian Elliott, Community Development Director, and Kristi Gilbert, Community Development Specialist

AUDIENCE: John Klassen

DEVELOPMENT CODE AMENDMENTS WORKSHOP

Kristi Gilbert, Community Development Specialist, reviewed with the Commission, the draft of proposed legislative amendments to the City's Sutherlin Development Code. The amendments include general revisions to update or streamline the code to make it more effective.

Amendments include general miscellaneous revisions or additions to: Section 1.3 of Chapter 1, Definitions; adding back the Forestry Resource zone, which inadvertently had been removed from the Development Code when legislative amendments were completed previously in the 2007 updates. This will bring it consistent with the Comprehensive Plan; modify and/or clarify the list of permitted uses in the residential districts; modify turnaround requirements for dead-end streets to be consistent with the Uniform Fire Code; clarify that the property owner is one of those persons notified and can appeal an application; remove the requirement for posting notices of public hearings on property, unless required by state law; clarify time limits for phased development; provide for possible additional one-year extensions for tentative approvals of subdivisions and land partitions; lengthen approval period for property line adjustments to one year; modify minor modifications to a land use action are reviewed as a Type I procedure; simplify language for criteria of Section 5.2.110.A for approval of a Class A variance; add text to enable the City Manager to make minor text corrections to the Comprehensive Plan, Zoning and Subdivisions Ordinances and Transportation Plan; plus several other minor text corrections to clarify or update referenced citations, standards, criteria and/or procedures. An addition of a new mixed use zoning district to address mixed use development in the (C-3) Community Commercial and (M-1) Light Industrial zoning districts; and update the City's sign code language.

Discussion ensued regarding whether business license requirements could be added to the Development Code. Staff's understanding was that the City Council was opposed to the idea previously; however, staff would share their recommendation with the City Council. The Planning Commission then requested staff to recommend to the City Council a business license registration for the City, by consensus.

With no further discussion, it was the consensus of the Planning Commission, to move forward with notifications for a public hearing of the proposed amendments to the Sutherlin Development Code.

The public hearing will be scheduled before the Planning Commission at their next regularly meeting on December 20, 2016.

ADJOURNMENT

With no further business the workshop was adjourned at 8:07 pm.

Respectfully submitted,
Kristi Gilbert

Kristi Gilbert

APPROVED BY COMMISSION ON THE 20th **DAY OF** December, **2016.**

Michelle Sumner

Michelle Sumner, Commission Vice-Chair