

**CITY OF SUTHERLIN
PLANNING COMMISSION MEETING
CIVIC AUDITORIUM – 7PM
TUESDAY, NOVEMBER 17, 2015**

COMMISSION MEMBERS PRESENT: Mike Flick, Patricia Klassen, John Lusby, and Floyd Van Sickle

COMMISSION MEMBERS EXCUSED: Michelle Sumner

COMMISSION MEMBERS ABSENT: Adam Sarnoski

CITY STAFF: Kristi Gilbert, Community Development Specialist

AUDIENCE: None

Meeting called to order at 7:00 pm by Chair Lusby.

FLAG SALUTE

INTRODUCTION OF MEDIA: None

APPROVAL OF MINUTES

A motion made by Commissioner Klassen to approve the minutes of the October 20, 2015 Planning Commission meeting; second made by Commissioner Flick.

In favor: Commissioners Flick, Klassen, Van Sickle and Chair Lusby

Opposed: None

Motion carried unanimously.

NATURAL HAZARD MITIGATION PLAN UPDATE

Kristi Gilbert, Community Development Specialist, provided the Commission with brief update to the Sutherlin Natural Hazard Mitigation Plan (NHMP), as outlined in Lisa Hawley's memo to the Commission. She indicated that the Steering Committee held their first meeting and generated a list of essential services and facilities within the community, as well as reviewed the previous list of identified hazards for inclusion in the updated NHMP document. The Steering Committee's next meeting will probably be in January.

STAFF REPORTS

Gilbert provided a report on behalf of Director Luther in an effort to keep the Planning Commission apprised of recent land use and other relevant activities. (See Attached).

Gilbert indicated, in follow up the Commission's requests regarding meeting time and frequency of meetings, the Commission has the option of moving their meetings to 6:30 p.m. if desired. The Commission agreed to table the matter to the next meeting, in hopes of having a full panel to make the decision. Gilbert then noted that Director Luther would be preparing an Ordinance to propose to the City Council in regards to the monthly meeting requirements.

PUBLIC COMMENT – None.

COMMISSION COMMENTS –

Commissioner Van Sickle asked if there were any cost overruns for Red Rock Trail. Gilbert indicated that she would follow up with Director Luther to get him that information.

Commissioner Van Sickle expressed concerns regarding a few blighted commercial properties along Central. Discussion ensued regarding tree screening at the corner of Central and Comstock. Commissioner Van Sickle also raised the concern of downtown commercial activities taking place along the sidewalks and parking areas creating a hazard.

ADJOURNMENT

With no further business the meeting was adjourned at 7:17 pm.

Respectfully submitted,

Kristi Gilbert

Kristi Gilbert

APPROVED BY COMMISSION ON THE 15th **DAY OF** December, **2015**

John Lusby

John Lusby, Commission Chair