

**CITY OF SUTHERLIN
PLANNING COMMISSION MEETING
CIVIC AUDITORIUM – 7PM
TUESDAY, DECEMBER 15, 2015**

COMMISSION MEMBERS PRESENT: Mike Flick, Patricia Klassen, John Lusby, Adam Sarnoski, Michelle Sumner and Floyd Van Sickle

COMMISSION MEMBERS EXCUSED:

COMMISSION MEMBERS ABSENT: Patricia Klassen, Floyd Van Sickle

CITY STAFF: Kristi Gilbert, Community Development Specialist

AUDIENCE: None

Meeting called to order at 7:00 pm by Chair Lusby.

FLAG SALUTE

INTRODUCTION OF MEDIA: None

APPROVAL OF MINUTES

A motion made by Commissioner Sumner to approve the minutes of the November 17, 2015 Planning Commission meeting; second made by Commissioner Flick.

In favor: Commissioners Flick, Sarnoski, Sumner and Chair Lusby

Opposed: None

Motion carried unanimously.

NATURAL HAZARD MITIGATION PLAN UPDATE

Kristi Gilbert, Community Development Specialist, indicated there was no additional update at this time. The Steering Committee's next meeting will probably be in January.

STAFF REPORTS

Gilbert provided a report on behalf of Director Luther in an effort to keep the Planning Commission apprised of recent land use and other relevant activities. (See Attached).

PUBLIC COMMENT – None.

COMMISSION COMMENTS – Discussion ensued regarding the option of moving the Planning Commission meetings to 6:30 p.m. Due to a lack of consensus, the Commission agreed to table the matter to the next meeting, in hopes of having a full panel to make the decision.

In follow up the Commission's requests regarding the frequency of meetings, Gilbert noted that Director Luther has prepared an Ordinance, which the council read at their meeting on December 14, 2015. The second reading would take place in January, 2016 and be effective 30 days thereafter. With that, the Commission will meet at their regular scheduled January meeting at 7:00 p.m..

ADJOURNMENT

With no further business the meeting was adjourned at 7:04 pm.

Respectfully submitted,

Kristi Gilbert

APPROVED BY COMMISSION ON THE _____ DAY OF _____, 2015

John Lusby, Commission Chair

DRAFT