



**City of Sutherlin
Planning Commission Meeting
Tuesday, December 19, 2017
7:00 p.m. – Sutherlin Civic Auditorium**

Agenda

Pledge of Allegiance

Introduction of Media

Approval of Minutes

September 19 – Regular Meeting

UGB Update – Transportation Impact Study (TIS)

Monthly Activity Report(s)

Public Comment

Commission Comments

Adjournment

**CITY OF SUTHERLIN
PLANNING COMMISSION MEETING
CIVIC AUDITORIUM – 7PM
TUESDAY, SEPTEMBER 19, 2017**

COMMISSION MEMBERS PRESENT: Mandi Jacobs, William Lee, John Lusby, Richard Price and Sam Robinson

COMMISSION MEMBERS EXCUSED: Michelle Sumner

COMMISSION MEMBERS ABSENT: None

CITY STAFF: Brian Elliott, Community Development Director and Kristi Gilbert, Community Development Specialist

AUDIENCE: Gladys Robinson, Dave Kinder, James Walraven

Meeting called to order at 7:00 pm by Chair Lusby.

FLAG SALUTE

INTRODUCTION OF MEDIA: None

APPROVAL OF MINUTES

A motion made by Commissioner Price to approve the minutes of the August 29, 2017 Special Planning Commission meeting; second made by Commissioner Lee.

In favor: Commissioners Jacobs, Price, Robinson, Lee and Chair Lusby

Opposed: None

Motion carried unanimously.

QUASI-JUDICIAL PUBLIC HEARING

- 1. FAITH & REASON MINISTRIES, INC**, request for a Conditional Use Permit to authorize a church to operate inside an existing commercial building located on the north side of W. Central Avenue in the City of Sutherlin. A club or religious institution is a conditionally permitted use in the C-1 zone. The proposed use will be located in the east side of the existing building. The subject 0.27 acre property is described as Tax Lot 6900 in Section 17DC, T25S, R5W, W.M.; Property ID No(s). R56002; and is addressed as 123 W. Central Ave. It is designated Commercial Business District by the Sutherlin Comprehensive Plan and zoned (C-1) Downtown Commercial. **PLANNING DEPARTMENT FILE NO. 17-S017.**

Chair Lusby opened the hearing, with the disclosure statement; all persons testifying shall be deemed parties to appeal the application and must provide full name and mailing address if they wish to be notified of the decision, continuances, appeals, or procedural actions required by the Code. The Sutherlin Development Code specifies applicable criteria to be relied upon in making a decision.

Lusby asked the Commission if there were any conflicts of interest or personal bias; hearing none, Lusby then asked the audience if there were any challenges of impartiality of any person(s) on the Commission. Hearing none, Lusby asked for the Staff Report.

Kristi Gilbert, Community Development Specialist, entered Staff Exhibits 1-11, including the Staff Report into the record. She then identified the parties in the matter and summarized the Staff Report into the record.

APPLICANT’S TESTIMONY

Dave Kinder, Applicant’s Representative, stepped forward and stated that they concurred with the Staff Report and were available for any questions.

TESTIMONY IN FAVOR

There was no testimony in favor.

TESTIMONY IN OPPOSITION

There was no testimony in opposition

With no further testimony Chair Lusby closed the public portion of the hearing.

Discussion ensued regarding the proposed parking.

A motion was made by Commissioner Price to accept Action Alternative #1 to approve the requested Conditional Use Permit for Faith & Reason Ministries, Inc., as submitted; second made by Commissioner Robinson.

In favor: Commissioners Jacobs, Price, Robinson, Lee and Chair Lusby

Opposed: None

Motion carried unanimously.

MONTHLY ACTIVITY REPORT

Kristi Gilbert, Community Development Specialist, indicated that there were no additional updates on the 2017 City Projects, since the latest Special Planning Commission Meeting that was held on August 29, 2017.

PUBLIC COMMENT - None

COMMISSION COMMENTS - None

ADJOURNMENT - With no further business the meeting was adjourned at 7:08 pm.

Respectfully submitted,

Kristi Gilbert

APPROVED BY COMMISSION ON THE _____ DAY OF _____, 2017.

John Lusby, Commission Chair