

CITY OF SUTHERLIN
Regular City Council Meeting
Sutherlin Civic Auditorium
Monday, April 11, 2016 – 7:00pm

COUNCIL MEMBERS:

Wes Anderson, Wayne Luzier, Forrest Stone, Frank Egbert, Tom Boggs, Karen Meier,

MAYOR: Todd McKnight

CITY STAFF: City Manager, Jerry Gillham

City Recorder/HR Manager, Debbie Hamilton

Deputy City Recorder, Diane Harris

Finance Director, Dan Wilson

Public Works Operations Superintendent, Aaron Swan

Public Works Utilities Superintendent, Brian Elliott

Police Sergeant, Justin Marquis

Fire Chief, Charles Perdomo

Assistant Fire Chief, Lon Dragt

City Attorney, Ashley Driscoll (Via Skype)

Audience: Dale Counts, Bertha Egbert, Becky Bright-Jones, Pam & Denny Cameron, Gary Fugate
Katie Fugate, Brian Burke Sr., Pat & Bert Bales, Velma & Bob Moore, Pamela Semas,
Beth & Jim Houseman

Meeting called to order by Mayor McKnight at 7:00pm.

Flag Salute:

Roll Call: Excused – Councilor Luzier

Introduction of Media: None present

PUBLIC COMMENT (agenda items only)

- None

PRESENTATIONS

- None

CONSENT AGENDA

- **March 28, 2016 Minutes – Regular Meeting**

MOTION made by Councilor Stone to approve Consent Agenda as presented; second by Councilor Boggs.

Discussion: None

In Favor: Councilors Meier, Anderson, Stone, Egbert, Boggs, and Mayor McKnight

Opposed: None

Motion carried unanimously.

ACTION ITEMS/GENERAL BUSINESS

- **Ordinance – Derelict & Dangerous Buildings (first reading, title only)**

Deputy City Recorder, Diane Harris, provided first reading, title only of ordinance: “An ordinance amending Chapter 8.16 (Nuisances) of the Sutherlin Municipal Code by adding new definitions for derelict buildings, adjusting language relating to the nuisance abatement process and adding additional provisions relating to the abatement of dangerous derelict buildings and registration of the latter.”

Staff Report – City Attorney, Ashley Driscoll – Summarized changes requested by Council:

- Standards for dangerous buildings
- More checks and balances
- Have political body (Planning Commission) to oversee the process rather than City Manager

The process is complaint driven; City Manager will cause an inspection, if he determines building is derelict, notice will be posted and sent to owner’s home. Notice will include all pertinent information including potential abatement process if not abated. If owner has objections, they will be forwarded to City Manager, then to Planning Commission. Public Hearing will take place; decision will be made if building meets definition of derelict. If determined derelict, owner has one of two options; can abate nuisance then or sign up in registry program allowing 6-months to take care of the nuisance. If not taken care of or registration is not filed, City will make repairs needed, abate nuisance and file a lien on the property.

MOTION made by Councilor Anderson to approve first reading, title only of Ordinance – Derelict Buildings as presented; seconded by Councilor Stone.

Discussion: Changes to the proposed ordinances were identified and discussed for clarification purposes.

Other possible changes were noted:

- Section 8.16.200 (C) 6. – Sentence is incomplete....”the order to abate by giving....” ***Will look into that.***
- Section 8.16.320 (D) – Statement refers to Section 8.16.330 (B) which no longer exists. ***Should refer to 8.16.310 (D).***
- Concerned fees are required when just objecting to charges, feel that is unfair. ***It is up to City’s discretion on whether to charge a fee or not.*** Concerned about having to pay the fee up front.
- How much is the fee? ***The fee would be set by resolution.***
- Section 8.16.320 (D) states Manager can waive the fees.

Other amendments (Driscoll):

- ***Remove “and registration of the latter” from ordinance title.***
- ***Section 8.16.300 (E) – Remove “appellant”, a word not used anymore; replace with “objecting person”.***
- ***Section 8.16.300 (F) – Add “Planning” to “Commission’s”.***
- Do we even need a fee? ***Fee is for part of the registry; staff time will be used to monitor.***

AMENDED MOTION made by Councilor Anderson to approve first reading, title only of Ordinance – Derelict Buildings as amended; Second by Councilor Stone.

In Favor: Councilors Meier, Anderson, Luzier, Stone, Egbert, Boggs, and Mayor McKnight

Opposed: None

Motion carried unanimously.

REPORTS

- None

CITY MANAGER UPDATE

- Have had discussion with Library Staff regarding the desire to keep a library in Sutherlin. Will be meeting with Library Board at their next meeting. Would like to invite a Councilor to attend meeting, as well. It is important to work together, coming up with possible scenarios. ***City Recorder, Debbie Hamilton – Library Board’s meeting date is set for April 26, 2016 at 5:30pm.***
- Next meeting will host a much heavier agenda in terms of Action Items.

Council questions and concerns:

- Can Council do something for the citizen’s regarding a vote to opt-in? ***Believe that will be one of the discussion items at the [Library] Board meeting. Will find out what they would like to do and determine City’s role in making that happen.***
- Planning to attend the next County Commissioners meeting, not as a Councilor, but as a citizen. Feel County has not given proper consideration for this issue.
- It is unfortunate that County put that matter into the cities laps to deal with, it is a County matter.

City Manager – At the end of the day, it is what it is. Cannot control what happens, but can control what to do about it. How we respond, move forward and try to make something happen will be the focus.

- Would like this on the ballot for the citizens to vote on.

CITY COUNCIL COMMENTS

Councilor Anderson –

- None

Councilor Stone –

- None

Councilor Egbert –

- Would like to know process for adding street lights. Both ends of Church Road which is exceptionally dark. Would like to have that checked out.
- Street light is out at Tim’s Treehouse, what is process for getting that fixed? *Hamilton – There is a link available on the City’s website to report street light outages.*

Councilor Stone – Is there a possibility for adding a street light near Abby’s as part of TOA? *That is a possibility.*

Councilor Boggs –

- Annual Rotary Auction grossed around \$112,000, best ever in 17–18 years of auctions. Money will go straight to the Rotary’s scholarship fund for continuing education.

Councilor Meier –

- Last meeting it was stated that design build process cannot be done if population is under 35,000, however, Wilsonville has done that process, their population is under 20,000. Council needs to do best job possible in determining this process. *Agree, Staff is working on gathering information.*

Mayor McKnight –

- None

PUBLIC COMMENT –

- Resident, Pam Cameron, announced the Police & Fire Meet and Greet Open House will take place at the Sutherlin Fire Station, Thursday, May 19th from 5-7:00pm. Public is invited, this has been a very broad community effort, involving multiple groups. Food will be provided. Information will be in next month’s water bill, as well as flyer distribution throughout town.

ADJOURNMENT –

With no further business meeting adjourned at 7:31pm.

Announcement –

Mayor McKnight announced a 5-minute break before going in Executive Session. ORS #192.660(2) (f) – Exempt Public Records. To consider information or records that are exempt by law from public inspection.

Executive Session called to order at 7:37pm.

Executive Session adjourned at 8:03pm.

Approved: Jerry Gillham
Jerry Gillham, City Manager

Respectfully submitted by,

Diane Harris
Diane Harris, Deputy City Recorder

Todd McKnight
Todd McKnight, Mayor

APPROVED BY CITY COUNCIL APRIL 25, 2016