

CITY OF SUTHERLIN
Regular City Council Meeting
Sutherlin Civic Auditorium
Monday, October 24, 2016 – 7:00pm

COUNCIL MEMBERS:

Wes Anderson, Wayne Luzier, Forrest Stone, Frank Egbert, Tom Boggs, Karen Meier,
MAYOR: Todd McKnight

CITY STAFF: City Manager, Jerry Gillham
City Recorder, Debbie Hamilton
Public Works Superintendent, Aaron Swan
Community Development Director, Brian Elliott
Police Chief, Kirk Sanfilippo
Fire Chief, Charles Perdomo
City Attorneys, Chad Jacobs & Ashley Driscoll (via Skype)

Audience: Connie Luzier, Rita Callahan, Amber & Taylor Luzier, Collin & Peggy Frazier, Teresa Morehouse, Tracy & Jack Van Dolah, Sierra Moon, Joe Groussman, Beth Houseman, Kim & Travis Tomlinson, Bertha Egbert, Seth Vincent, Dennis Riggs, Pam & Denny Cameron, Carol Swesso, Gayla Holley, Donna Pagel, Patricia & John Klassen, Mandi Jacobs, Mike Meier, Pamela Semas, Emily Blakely, Michael Weil, Tadd Held, Brian Burke, Pat & Bert Bales, Bill Cagle, Adam Sussman

Meeting called to order by Mayor McKnight at 7:00pm.

Flag Salute:

Roll Call: Excused – Councilor Anderson

Introduction of Media: None

PUBLIC COMMENT (agenda items only)

- None

PRESENTATIONS

- **Water Rights & Water Agreements Update**

Staff Report – Community Development Director, Brian Elliott, reported he has been working on water rights and agreements with GSI Water Solutions, Inc., Adam Sussman, for the past 13 months.

Sussman provided Water Rights 101 handout explaining the applications, permits and certificates process. An application for Water Right Permit is submitted to the State of Oregon; once implemented, city then goes to the State for a Water Rights Certificate. Water Rights Certificates are bullet proof and where cities want to be. Sussman has been working with Staff to get all City water rights protected. Required terms, uses, and conditions were explained. He gave kudos to Staff for being pro-active and thinking about this long-term; water rights is one of the most important assets a City has. City's water rights status and next steps was explained.

Questions:

- Councilor Stone – How long has City had water rights for Cooper Creek? *Application was submitted and permit issued in the late 1960's.* Is it on the creek and reservoir? *Yes, it allows diversion of water in the creek and reservoir.*
- Is water rights needed when diverting water before it gets to Ford's Pond? *Elliott – No, City cannot discharge from June 1st to October 31st to any waters in the state, therefore will be discharging into Ford's Pond. Management Plan will control that and meet various property rights.* That also includes the golf course? *What we have with the golf course and Banducci property is not a water right, but a water agreement.*

Elliott explained details involved in the agreement.

- Do you have to go back to how much effluent the sewer plant was putting out in 1975? *The agreement is very vague and without details.*
- Councilor Egbert – We have a water right on the North Umpqua, if we put a pipe in it in the next few years will that jeopardize these other water rights? *Sussman – Don't think that would jeopardize any other water rights. State of Oregon wants to see what is called "due diligence" or efforts in moving forward, this would only be a benefit.*
- Councilor Stone – Umpqua Water Basin is using our N. Umpqua water rights. *Elliott – As part of "due diligence" we have worked with them to expand their facility, if City hooks up, they would treat the water.* Have a pipe in the river for Sutherlin they don't even use. *Sussman – The point of diversion on the river was not to their regional facility, therefore we're going through the legal process to add one for City's water right.*

COUNCIL BUSINESS / DISCUSSION

- **Vacant Residential Property Registration Ordinance**

Staff Report – City Attorney, Ashley Driscoll – Have been working with Chief of Police, Kirk Sanfilippo, on various issues concerning vacant residential property. Vacant homes attract vagrants and abundance of other issues. Many vacant homes are foreclosed; tracking down the responsible party can be difficult.

Key elements of Vacant Residential Registration System:

- Once lender declares foreclosure on a property, inspecting it at least monthly becomes one of their responsibilities.
- If property is vacant, lender has to register it with the City.
- Once registered, lender has obligation to maintain the property, i.e. making sure windows are intact, not a nuisance, no one living there unauthorized, and security requirements.
- Have given additional authority to Chief of Police if property is an issue.
- If lender is out of area, required to have a local management company perform their obligations.
- Violations and penalties: up to \$500 per day or up to \$1,000 per day if deemed a willful violation.
- Appeal process is in place and will be appealed to Chief of Police.

Have researched other cities, were encouraged to find out owners are acknowledging and using this system. If City had this in place these last couple of months it would have saved a lot of time and expense. Sanfilippo spoke of the challenges involved with knowing who to contact regarding a foreclosed property, in addition not all vacant properties are foreclosed. The bank has obligation to understand City's requirements when loan default has been declared. If the default is declared and they have not let the City know it would be considered a default of the code. Once lending institutes become aware of issues with the vacant properties, they have been proactive taking care of the matter and paying the bills. Problem is Staff has taken care of problems up front and would like mortgage companies to be the responsible party.

- Some banks want to keep these properties as assets. *Sanfilippo – That's fine as long as they comply with the ordinance.*
- What happens if they're an FHA loan? *Driscoll – Would have to look into that. Is this perfect and capture every situation, are there banks we cannot get ahold of, and there may be other potential problems? As Sanfilippo stated, a problem has been identified and now identifying a way to address it. This ordinance has a very clear trigger point.*
- Does Council need to address questions in Staff Report, such as asking for a registration fee? *Sanfilippo – The more questions answered now will save time when draft is discussed. Would a 6-month trial period be helpful? Have learned a lot; don't feel a 6-month trial period would be an advantage, but can revisit charging a registration fee after 6 months.*

Discussion continued regarding the registration fee and who is responsible for enforcement, appeals, warrants and need for separation of duties.

Driscoll confirmed moving forward with no registration fee at this time and preparing a draft ordinance with separation of duties. It was by Council consensus to move forward with Staff's recommendations.

PUBLIC HEARING

- **Supplemental Budget**

Mayor McKnight opened the Supplemental Budget Public Hearing at 7:51pm.

Staff Report – City Manager, Jerry Gillham, reported due to significant issues with a police car, have moved up purchasing one this fiscal year rather than waiting until next year. \$11,000 in repairs has already been spent this last year on a car, replacement is needed. There is \$179,990 in the Police Reserve Fund; \$50,000 will be transferred into Capital Outlay Contingency Fund.

Questions:

- Councilor Stone – Why \$50,000? *Initial bid (state bid price) and current value is \$28,924 for an all-wheel drive, 2017 Ford Interceptor. Adding “build-up” expenses will total around \$47,083. Will be transitioning some equipment from old car to the new one.* Previous vehicles have not cost \$50,000. *Tahoe was about \$55,000; Chargers have been around \$43,000. Trying to cut costs, however reality is police vehicles are expensive.* Why 4-wheel drive instead of 2-wheel drive? *It’s not 4-wheel drive, it’s “all wheel” drive; most agencies are moving towards this as a standard police version.*

City Manager – Public Hearing acknowledges fund will be spent down to \$129,990 and is reflected in the resolution being presented tonight for a formal vote.

On average City is spending excessive money for repairs at around 90,000 miles, we are running them over 100,000 miles. Cars that are unreliable and unsafe should not be used for emergency responses.

- Councilor Stone – There should be money set aside for maintenance, can fix it rather than spend \$50,000 on a new car. *We do have a maintenance fund, and use it. Recently an officer couldn’t respond to an emergency, this car broke down during his shift and had to be towed. He was the only officer on duty. It’s not good business or public safety.*
- Councilor Egbert – What kind of problems did these cars have? *Can email the repair list to you.*
- Councilor Stone – Used to get a report on what was going on with each car. *Each month you get a list of all the cars and their mileage. Financial reports show bills for repair service with car number noted, however does not show details on types of repairs. All documents associated with each car are kept in a binder in the Police Department, starting from the day it’s purchased.*
- Councilor Egbert – Can easily spend a few thousand on repairs in a few months, does not mean the car is worn out. *Amount spent on this car is excessive; it has been towed 4 times during a shift. Question is at what point is the car unreliable enough to pull off the street.*

Mayor McKnight called for public comment.

Resident, Pam Cameron – You mentioned this vehicle has left the officer stranded 4 times and he was the only one on duty. If other cars are available, why use this one? *Each officer is assigned to a vehicle. Those with the most miles get used to avoid adding miles on all of the cars so they don’t all need to be replaced in the same year.*

With no further statements or questions, Mayor McKnight closed the Public Hearing at 8:02pm.

CONSENT AGENDA

- **October 10, 2016 Minutes – Regular Meeting**

MOTION made by Councilor Boggs to approve Consent Agenda; second by Councilor Stone.

In Favor: Councilors Meier, Luzier, Stone, Egbert, Boggs, and Mayor McKnight

Opposed: None

Motion carried unanimously.

ACTION ITEMS/GENERAL BUSINESS

- **Resolution No. 2016.21 – Supplemental Budget – Police Vehicle**

Staff Report – City Manager, Gillham summarized the resolution that will amend the budget by transferring \$50,000 from Police Reserve Fund from Contingency to Capital Outlay.

MOTION made by Councilor Boggs to approve Resolution No. 2016.21 Supplemental Budget adjustment in the amount of \$50,000 for Purchase of Police Vehicle as presented; second by Councilor Meier.

Discussion: Councilor Stone – Are we repaying this back from next year’s budget? **City Manager – No, rather than purchasing 3 vehicles next fiscal year, only 2 will be purchased.**

Sanfilippo – Each year, money is put into reserves for this purpose. Usually purchase radios out of this budget. **We don’t buy radios out of this budget, those come out of Materials and Services.**

In Favor: Councilors Meier, Luzier, Stone, Egbert, Boggs, and Mayor McKnight
Opposed: None
Motion carried unanimously.

- **Water Master Plan and Water Management & Conservation Plan Contract Approval**

Staff Report – Community Development Director, Brian Elliott – Update of Water Master Plan (WMP) and Water Management & Conservation Plan (WM&CP) with Dyer Partnership for \$78,500 requires Council approval. Current WMP is 10-years old; Oregon Health Authority (OHA) requires it to be current. Oregon Water Resource Department requires WM&CP be updated every 10 years. Have been working on the UGB (Urban Growth Boundary) swap and the 20-year buildable lands inventory and wanted to make sure they are included and identified in the model. This is a 20-year plan, but updated every ten years.
City Manager – It is important to have Sussman as part of this process. Dyer Partnership, Steve Major, was smart in recognizing this and is a win-win for the City.

MOTION made by Councilor Luzier to approve Water Master Plan and Water Management & Conservation Plan Contract for \$78,500 as presented; second by Councilor Stone.

Discussion: Councilor Egbert – Where’s the money coming from? *\$85,000 was budgeted for this.*

Councilor Stone – Does this have to be put out to bid? *Yes, Staff put out an RFP (Request for Proposal) and interviewed.*

City Manager – One of the firms that applied was very impressed and has applied for pre-approved subcontractors, we put together an ongoing contract with them for other work.

In Favor: Councilors Meier, Anderson, Luzier, Stone, Egbert, Boggs, and Mayor McKnight

Opposed: None

Motion carried unanimously.

DEPARTMENT HEAD UPDATE

Community Development Director, Brian Elliott –

- Received notice to proceed today from Oregon Parks and Recreation for Ford’s Pond Community Park Master Plan. Meeting with Parks Advisory Committee, November 10th, to discuss the RFP.
- [Property Line Adjustment] marlar has been signed and taken to County to be filed for Scarborough property.
- Very busy with potential developers, but not at liberty to share details at this time.

Public Works Superintendent, Aaron Swan –

- Nothing new to share tonight.

Councilor Stone – Weekly report stated [Engineer] Adam [Heberly], is doing the engineering on County owned portion of Central. Will County be reimbursing City for that expense? *Yes, that has not been settled but had discussion with County, they are working on the scoping and how much they can do for the City. They should have numbers this week that include the engineering.* Are they going to include sidewalks or just repaving? *ADA portions needs to be brought into compliance, surface paving, and a significant amount of storm piping will need to be done.*

- Councilor Stone – Has paving started for N. Comstock [waterline] project? *All crossings have been paved; have not completed paving on long stretch, waiting for weather and schedule permitting. All tie-ins, tests, and services are completed.*
- Is N. Comstock project on schedule for October 18th? *Had kick-off meeting with County last Wednesday, they are on schedule and planning to start spring of 2017.*
- Councilor Luzier – Do they plan on being done before school starts? *That is a big project and is their goal.* I would imagine just the waterline project was a headache for the school. *No matter what, will be working on the project before school gets out and possibly when it starts. There is no way to do that project in the short summer-time period.* Did they tell you how long it’s supposed to take? *Not an exact timeframe; will try to nail that down at their 90% plan.*

City Recorder, Debbie Hamilton –

- Judge’s [Andrew Johnson] evaluation is scheduled November 14th, would like Council’s opinion on holding Executive Session prior to the meeting at 6:30pm as opposed to after the meeting. Feels it’s wrong to make him wait until after the meeting.
- Councilor Egbert – Is Executive Session required? *Mayor – Yes, it’s an employee evaluation.*

Some Councilors were in agreement to hold the Executive Session at 6:30pm, prior to the regular meeting.

- Councilor Meier – Is this meeting with him necessary? ***That is up to Council.***

It was suggested evaluation would be done much like City Manager's was done recently. City Recorder to send evaluation materials to Council, Mayor will meet with Judge regarding results of the evaluation.

Hamilton will update Judge Johnson on Council's decision. Court will be held October 27th at 5:00pm if Council members would like to review Judge's performance.

Interim Director of Public Safety and Chief of Police, Kirk Sanfilippo –

- Procurement process of Fire Department's SCBA (Self Contained Breathing Apparatus) Grant. Process requirements to be discussed with FEMA (Federal Emergency Management Association).
- Had very good Fire personnel turnout for Search & Rescue training last Thursday.
- Will see bills on Finance Statements concerning two more properties to be cleaned up.
- Procuring new mobile radios as budgeted. Do not have good infrastructure coverage in Sutherlin and Oakland, still looking for additional equipment for portables and mobiles to help with that issue. Working with vendor to put system in place, but will prove it works before paying for the system. If it does work will be coming to the Budget Committee next fiscal year for funding.

Mayor McKnight – How does that effect our agreement with dispatch? ***Does not impact any agreements, contract is for dispatch services only. The radio infrastructure issue has always been a Douglas County issue; they are not interested in spending money on the infrastructure. After researching, feel for around \$25,000 can greatly enhance radios in this area, as well as Douglas County's capabilities.***

Mayor McKnight – There has been problems with coverage for a long time, wanted to find out if County can help us or if we could work something out with them. ***It will enhance their ability while they are in our area and may assist some of the fire agencies, as well. This is assuming the vendor is willing to establish this system.***

- Training Lieutenant from DPSST (Department of Public Safety and Standards Training) conducted active shooter training for Police Officers. Fourteen Ballistic helmets have been purchased; City's portion was \$2,000, received donation from private party for the other \$2,000.

Councilor Stone – How many Fire Volunteers are there? ***Around 12 to 15; there is a core group of 4 to 6. City Manager – October is usually when City is at its lowest cash position until November tax revenues come in with around \$300,000 to \$400,000 in the bank. As of last Friday, there was over a million dollars. Cash position is stronger than it has ever been that we know of.***

CITY COUNCIL COMMENTS

Councilor Luzier –

- None

Councilor Stone –

- What's happening with the project on Ridgeview; has the house or property sold? ***City Manager – Made a proposal to the bank, they have not come back to us with any numbers. City owns the lots; they need to buy the lots in order to make the property functional. We also have a \$60,000 lien on that house. Have discussed with bank the possibility of donating that house/property to the City for a Community Reinvestment Act Credit. We would then put it on the market when deemed safe. Waiting to hear from them.***

Councilor Egbert –

- City Attorney was going to look into a resolution regarding the tourism money, what has happened with that? ***Getting together tomorrow with Driscoll, will be putting a recommendation together.***

Councilor Boggs –

- None

Councilor Meier –

- Councilor Anderson submitted a records request regarding the \$7,771 printed in the News Review article. Hamilton's email stated there were no records responsive to his request other than attorney invoices. That is not true; the City gave that number to the paper. ***Hamilton – Because they turned in a records request, by law we are required to provide that information.*** You're telling Anderson that you didn't have that; you gave them a specific number and didn't just give them the invoices. ***Total was what those invoices added up to.*** You told Anderson he needed to come in and go

through the invoices and make his own decision. *The same as I told you.* He was asking for the numbers to be justified and you said no. *Am not required to justify anything.*

City Attorney, Chad Jacobs – Oregon’s Public Records Law allows public’s access to documents to view or get copies, City is not required to create new documents. The math was done on a calculator and total was given to News Review. No document physically exists to give to Anderson or anyone else. The response is the invoices, which were provided. Anderson was invited in to review the bills.

Councilor Meier – You said every month these marks are made on the bills, all I find is my name underlined and a lot of circles. Is it being determined I am responsible for these bills for the past four years? *Jacobs – As I understand, when the bill comes in City Manager gives them to Department Heads and notations are made for various reasons:*

- To determine which fund that charge will come out of;
- To look at the bills and determine if the charges are correct;
- To track various things determining what legal costs are going to different projects, therefore finding ways to decrease legal costs associated.

Councilor Meier – When I asked Hamilton, she said City Manager circled all of them in red. *Hamilton – That isn’t true. Deputy City Recorder circled them; I never told you City Manager did.*

Councilor Stone – The \$7,770 was paid to the attorney’s firm? *Jacobs – I wasn’t involved with coming up with those figures. This is all subject to interpretation; everyone is going to have a different opinion on who is responsible for some of the calls. Was it a Councilor inquiry or Staff calling because of the inquiry? Staff is doing their best to stay out of it. This is a political debate and there is not one right answer. If you ask 10 different people you’ll probably get 6 or 7 different answers.*

Mayor McKnight asked Meier if she would like to add this to a future agenda.

Councilor Meier replied she doesn’t want it on a future agenda, the damage has been done. Staff went through these bills and appointed all of these charges to me, there is around \$1,000 just for the SDDI issue. Had questions about the money being released, that’s on the person who released the money. What I did actually saves the City money. Don’t tell me you did not have an agenda, because you did. *Hamilton – You are wrong, the fact is your name was mentioned over 30 times in the bills. Regarding the SDDI issue, you started that conversation then there are more questions, Staff had to get the attorney involved. That’s why some of those were circled.*

Councilor Stone questioned the practice of Council asking questions for legal purposes therefore their name is added to the invoice. *Hamilton – City does not prepare those invoices. Contact doesn’t have to be from a phone call, it can be from an email.*

Councilor Meier – If I asked questions during a meeting they’re charged to me. *Only if there is follow up. City Manager directed his comment to Councilor Meier about the elections complaint she filed against him. Accusations against me and Staff are totally wrong and completely misunderstood. The information media received was never intended on our part to be received, they were all internal notes. More importantly, myself, and Staff would welcome an independent analysis of the legal bills to clarify all of these questions. I told the newspaper these numbers are questionable, they are billing notes I kept track of month to month to see where things were going. At no time during the 30 times Councilor Meier made contact with the City Attorney did I ever bring it to Council’s attention. Agreement is that Council would manage themselves.*

Councilor Meier – You (City Manager) gave the numbers to the News Review. *Hamilton – I gave the numbers to them.* My name wasn’t on \$7,700 worth of bills. *Over 30 charges had your name on them. Council agreed they were not going to contact the City Attorney. It was supposed to go through the Mayor or City Manager. When it comes down to it, what do the totals matter?* We never voted on that.

Councilor Boggs stated Council had discussions and an agreement.

Mayor McKnight stated the conspiracy theories and different motives are political, and do not belong inside Council Chambers. If addressing attorney fees would welcome that discussion, it is City business.

Councilor Meier – You told the News Review that in 2014 I had been reprimanded for attorney fees.

Mayor McKnight replied he did not tell them that and will not discuss the conspiracy theories.

Councilor Egbert – Received a memo from City Attorney regarding the fees, did the News Review get it before hand? *Hamilton – No, it was just sent out today.*

Jacobs – Last week when the article came out, had a discussion with Staff regarding points Council should be aware of. Intention is not to throw anyone under the bus, have no reason to doubt what is in that memo. Memo is written by Staff with my assistance so Council could all be on the same page.

Councilor Stone – Do markings on invoices also happen with other things, like Dyer Partnership? *Yes, Absolutely.* So when we ask a question at the meeting, our name is on the bill? *No.*

Councilor Luzier – We're talking about apples and oranges here, if you ask City Manager a question tonight and he has to go to Jacobs for the answer, Councilor's names are not on that bill.

Councilor Meier – Mine is.

Councilor Luzier – Because you made phone calls and sent emails that created the question the next week. If asked tonight, your name is not on the bill, but if contacting City Attorney tomorrow, then it would be.

Councilor Meier – There was an instance when after a meeting I pulled City Manager aside to ask a question about a personnel correction he needed to make, the next day he contacted the City Attorney. That is circled on the bill as part of mine.

City Manager – The meeting was adjourned, the rest of the Council did not concur that that was a good question to move forward on.

Mayor McKnight suggested Council discuss procedures again. A workshop was held at one time, but it's not apparently working. Suggest having another workshop or add it to a future agenda to decide on a procedure and how to fix the problem.

- Have this from the library [Letter from the Friends of the Sutherlin Library], thought we were going to discuss it.

Councilor Boggs – That should be an agenda item.

Council agreed, discussion regarding the local library will be added to next meeting's agenda.

Mayor McKnight –

- Attended Booster Club Auction, would like to acknowledge the many volunteers involved in making it a very successful evening. They had a great turnout.

PUBLIC COMMENT –

- *Resident, Pam Cameron* – Researched for some type of policy or agreement regarding Council contacting City Attorney, but was unable to locate anything. Found different discussions, however did not find were Council ever voted. Feels this is what the City should do.
- *Nonpareil resident, Carol Swesso* – On behalf of Sutherlin's Lion Club would like to announce the 8th annual Halloween Carnival, October 29th from 2:00-4:00pm. at West Intermediate School.

Hamilton announced that if groups send her their event flyers, she will happily add them to City's Website and Facebook page.

- *Resident and former Council member, Patricia Klassen* – Would like to comment on News Review article. [While serving as Councilor] there was a long discussion regarding attorney fees. An incident came up with Councilor Meier and (at that time) Mayor Cameron who was involved with a personnel matter and contacted City Attorney without other Councilors knowledge. This was brought up to the rest of the Council as an anomaly. Council members accepted that, discussed it, and agreed only the Mayor and City Manager could contact the attorney. Councilor's questions needed to be brought to them or the full Council. Whether it's \$7 or \$7,000, you cannot contact the City Attorney and spend City money without Council approval.
- *Resident, Seth Vincent* – Expressed appreciation for this wonderful city, would like to thank Sutherlin Police and Fire Department, City Staff and the many volunteers in the community. Many citizens don't realize the little things that go on in order for a community to come together.
- *Resident, Travis Tomlinson* – If anyone has a question about the News Review article can request information from the City. Would like to thank the City for everything they do.
- *Resident, Bertha Egbert* – Read the article in the News Review, and felt it was a hit piece. Councilor Meier asks questions, tries to keep people on their toes, keep money from being spent and the laws followed. Is hoping things change in the City.

Councilor Meier – Is the public allowed to come in and look at invoices? *Yes, they would have to be redacted first.*

- *Resident, Ralph Lamel* – Just spent about 19 minutes listening to bickering and arguing, don't understand how that is City business. What the individuals representing us projects to us also shows what you're capable of doing. Would error on the side of caution on how you conduct yourselves in public on something other than city business. Did not read or care what was in the

article, when freedom of information forms are filed and that information is supplied as it is written, the extra is unwarranted. Need to stick to City business and stop acting like children.

- *Resident, Michael Weil* – When traveling east across the railroad tracks on 6th Avenue, it is hard to see if a train is coming from both north and south, would like to know if there is any way to trim some of that foliage back.

Mayor McKnight – Is that the railroad’s right-of-way? *Swan* – **Yes, Public Works will look into it.**

ADJOURNMENT –

With no further business meeting adjourned at 9:19pm.

Mayor McKnight announced a five-minute break before Council meets in Executive Session called under ORS #192.660(2) (d) – Labor Negotiator Consultations, to conduct deliberations with persons designated by the governing body to carry on labor negotiations.

Executive Session called to order at 9:25pm.

EXECUTIVE SESSION – ORS #192.660(2) (d) – Labor Negotiator Consultations

Executive Session adjourned at 10:06pm.

Approved: *Jerry Gillham*
Jerry Gillham, City Manager

Respectfully submitted and transcribed by,

Diane Harris
Diane Harris, Deputy City Recorder

Todd McKnight
Todd McKnight, Mayor

Debra L. Hamilton
Debra L. Hamilton, CMC, City Recorder

APPROVED BY CITY COUNCIL, NOVEMBER 14, 2016