

CITY OF SUTHERLIN
Regular City Council Meeting
Sutherlin Civic Auditorium
Monday, January 14, 2018 – 7:00pm

COUNCIL MEMBERS:

Tom Boggs, Michelle Sumner, Becky Wattles, Forrest Stone, Travis Tomlinson,
Seth Vincent

MAYOR: Todd McKnight

CITY STAFF: City Manager, Jerry Gillham
City Recorder, Diane Harris
Deputy City Recorder, Melanie Masterfield
Finance Director, Dan Wilson
Public Works Superintendent, Aaron Swan
Community Development Director, Brian Elliott
City Planner, Jamie Chartier
Police Chief, Troy Mills
Community Relations, Debbie Hamilton
City Attorney, Chad Jacobs (via Skype)

Audience: William & Linda Lee, Norm & Barb Davidson, Jim Houseman, Carleen House, Megan Bradley, Kiera Bartley, Stan McKnight, Tami Trowbridge, Dian Cox, Chuck Brummel, Silva Monas, Tracie McKnight, Lexie & Kelsie McKnight and Richard Hunt

Meeting called to order by Mayor McKnight at 7:00pm.

Flag Salute:

Roll Call:

Introduction of Media: None

PUBLIC COMMENT (agenda items only)

- None

COUNCIL BUSINESS

- **Oath of Office – Mayor & Council Members**

City Recorder, Diane Harris, administered Oath of Office to Mayor Elect – Todd McKnight and Councilors Elect - Michelle Sumner, Tom Boggs and New Elect – Becky Wattles.

- **Election of Council President**

Mayor called for nominations. Councilor Tomlinson nominated Councilor Boggs for Council President.

MOTION made by Councilor Tomlinson to appoint Councilor Boggs as Council President; second by Councilor Wattles.

Discussion: None

In Favor: Councilors Stone, Wattles, Tomlinson, Boggs, Sumner, Vincent and Mayor McKnight

Opposed: None

Motion carried unanimously.

- **Parks Advisory Committee Chair Appointment**

Councilor Tomlinson nominated Councilor Vincent for Parks Advisory Chair.

MOTION made by Councilor Tomlinson to appoint Councilor Vincent as Parks Advisory Committee Chair; second by Councilor Wattles.

Discussion: None

In Favor: Councilors Stone, Wattles, Tomlinson, Boggs, Sumner, Vincent and Mayor McKnight

Opposed: None

Motion carried unanimously.

- **Transient Room Tax Council Representative Appointment**

Councilor Boggs nominated Councilor Tomlinson for TRT Council Representative

MOTION made by Councilor Boggs to appoint Councilor Tomlinson as Council Representative for TRT Committee; second by Councilor Sumner.

Discussion: None

In Favor: Councilors Stone, Wattles, Tomlinson, Boggs, Sumner, Vincent and Mayor McKnight

Opposed: None

Motion carried unanimously.

- **Committee Re-Appointments/Appointments**

- ❖ **Planning Commission**

The City received two applications for re-appointment from William Lee and Elaina Swanson and one for new appointment from Norman Davidson, terms ending December 31, 2022.

Mayor McKnight asked if any applicants in the audience would like to speak on their behalf.

- William Lee introduced himself. He's been on the commission for the last several years. He's enjoyed working with the knowledgeable staff and would like to give it another shot.
- Norm Davidson introduced himself. He's from Southern California where he was on the planning commission, he's a retired Fire Marshall and has experience with inspections and planning work. He looks forward to serving the City of Sutherlin.

MOTION made by Councilor Stone to re-appoint William Lee and Elaina Swanson and appoint Norman Davidson to Planning Commission terms ending December 31, 2022; second by Councilor Vincent.

Discussion: None

In Favor: Councilors Stone, Wattles, Tomlinson, Boggs, Sumner, Vincent and Mayor McKnight

Opposed: None

Motion carried unanimously.

- ❖ **Library Board**

Five positions are open on the Library Board. City has received three applications for re-appointment from Carleen House, Silva Monas and Gwendolyn Best; terms ending December 31, 2022.

Mayor McKnight asked if any applicants in the audience would like to speak on their behalf.

- Silva Monas introduced herself and comments that the Library is getting a lot done and making progress.
- Carleen House introduced herself. She's been on the board almost two years. It just keeps getting better and a lot of people deserve credit. The City has been behind us. The community has great comments and a wonderful bunch of volunteers that really make it run smoothly.

MOTION made by Councilor Stone to re-appoint Carleen House, Silva Monas and Gwendolyn Best to Library Board, term ending December 31, 2022; second by Councilor Sumner.

Discussion: None

In Favor: Councilors Stone, Wattles, Tomlinson, Boggs, Sumner, Vincent and Mayor McKnight

Opposed: None

Motion carried unanimously.

- ❖ **Parks Advisory Committee**

Three positions are open on the Parks Advisory Committee. City has received one application for re-appointment from Jake Masterfield; term ending December 31, 2020.

Mayor McKnight asked if the applicant would like to speak on his behalf.

- Masterfield was unable to attend.

MOTION made by Councilor Stone to re-appoint Jake Masterfield to Parks Advisory Committee, term ending December 31, 2020; second by Councilor Vincent.

Discussion: None

In Favor: Councilors Stone, Wattles, Tomlinson, Boggs, Sumner, Vincent and Mayor McKnight

Opposed: None

Motion carried unanimously.

CONSENT AGENDA

- **December 10, 2018 Minutes – Regular Meeting**

MOTION made by Councilor Boggs to approve Consent Agenda; second by Councilor Tomlinson.

In Favor: Councilors Stone, Wattles, Tomlinson, Boggs, Sumner, Vincent and Mayor McKnight

Opposed: None

Motion carried unanimously.

COUNCIL BUSINESS Cont.

- **Ordinance No. 1069 Street Vacation – Ault Court (second reading & adoption)**

Harris read Ordinance 1069 by title only, “An Ordinance vacating the entire Ault Court right-of-way (approximately 50 feet wide, 240± in length), located South of Glen Avenue in the City of Sutherlin, Oregon.”

Staff Report – City Planner, Jamie Chartier recommends Council approve the second reading and adoption of Ordinance No. 1069 adopting vacation of “Ault Court” unimproved right-of-way.

MOTION made by Councilor Sumner to approve Ordinance No 1069 Street Vacation – Ault Court as presented; second by Councilor Stone.

Discussion: None

In Favor: Councilors Stone, Wattles, Tomlinson, Boggs, Sumner, Vincent and Mayor McKnight

Opposed: None

Motion carried unanimously.

- **Ordinance – Repealing SMC 17.64.050 – Signs (first reading, title only)**

Harris read Ordinance by title only “An Ordinance of the City of Sutherlin Repealing Section 17.64.050 – Signs, of the Sutherlin Municipal Code.”

Staff Report – City Recorder, Diane Harris asked Council to repeal Sutherlin Municipal Code Section 17.64.050 – Signs. Explained purpose of repealing the section from the municipal code.

MOTION made by Councilor Stone to approve Ordinance – Repealing SMC 17.64.050 – Signs – first reading, title only as presented; second by Councilor Tomlinson.

Discussion: Councilor Stone confirmed that this was done in 2007. The downtown signs were different than the rest in the community. Does this change any of that? ***Chartier, no it's not changing anything that the ordinance states for the sign code.***

In Favor: Councilors Stone, Wattles, Tomlinson, Boggs, Sumner, Vincent and Mayor McKnight

Opposed: None

Motion carried unanimously.

- **Purchase of One (1) Sutherlin Police Department Patrol Vehicle**

Staff Report – Police Chief, Troy Mills requested City Council to approve the purchase of one police patrol vehicle and equipment for the Police Department. Due to recent repairs and costs associated with the patrol vehicle #805, earlier than scheduled funding is being requested. The vehicle is out of service due to repairs exceeding \$8,000. This vehicle has above average maintenance needs. New vehicle, 2019 Dodge Durango Pursuit Utility AWD build and delivery will take approximately 8 months. Total cost of vehicle is \$43,789.66 which includes price of vehicle and outfitting.

MOTION made by Councilor Sumner to approve the purchase of one (1) Sutherlin Police Department Patrol Vehicle and equipment as presented; second by Councilor Wattles.

Discussion: Council Boggs asked why he's going with a Dodge when they've used Ford? *The next delivery date of a Ford is the mid to end of 2021. They stopped building the Ford Police Interceptor vehicles in mid 2019. Motor changes are being made so they won't be released until 2021.* Councilor Vincent asked about performance downgrades with the Dodge? *They are both pursuit rated.* Councilor Stone, don't they come with a V-6? *No, these do not.* Councilor Tomlinson asked Dan Wilson if we are in a position to do this out of the blue, ahead of schedule. *Wilson, we have the money in the fund, it hasn't been appropriated for the year. If approved, will provide a budget adjustment to show the funds.* Councilor Stone, are we taking it out of reserve and putting it back? *It was going to be budgeted next year so the money will just be moved ahead a few months.* Councilor Vincent, so the motor in #805 has to be tore down and repaired? *Mills, yes but it's at the end of its life anyway. We don't like to go over 100,000 miles on them due to becoming a breakdown issue.*

In Favor: Councilors Stone, Wattles, Tomlinson, Boggs, Sumner, Vincent and Mayor McKnight

Opposed: None

Motion carried unanimously.

REPORTS

• Review of Council Workshop

City Manager, Jerry Gillham – The January 28th Council meeting will be a workshop. He explained that each council member is on a sub-committee. Council will be contacted by staff to schedule a meeting to go over Council Priorities. The 43 priorities will be adopted at the next meeting for the 2019 year. The rest of the Strategic Plan will continue on and the details on each priority will be on the website.

CITY COUNCIL COMMENTS

Councilor Wattles – Noticed that Exit 135 has been paved, but there are other potholes that didn't get fixed. Over time, they will become a problem. *Swan, working on the overall bigger picture. There are some pavement issues. Still working with ODOT.*

Councilor Tomlinson – Central Food Mart down by Fox Den is a decent little store, we should try to keep it nice and clean to keep it going.

Councilor Boggs – Welcome new Councilor. Took care of Exit 135.

Councilor Sumner – The sidewalk on the South side of the park is fixed. It looks awesome! Is there plan to replace the garbage cans along Central? *Swan, yes – I think the high school is still working on it. Gillham, I don't think the high school is. Myself and Tami Trowbridge will be brainstorming options.*

Councilor Vincent – Concerns brought to his attention about Fords Pond about the enforcement of the leash laws. There is signage. Should the city be concerned liability wise? There's been a few altercations between people and dogs. Is this something we can enforce? *Gillham, I believe our liabilities are covered. Been looking into it. City is aware and doing the best we can. Police Department doesn't have the resources to manage that.*

City Attorney, Chad Jacobs, generally no. Liability point of view, we are safe.

Councilor Stone – Are we still putting pressure on ODOT for the light (traffic signal)? *Swan, yes we are.*

Mayor McKnight – Wish everyone a Happy New Year and welcome Becky, good to have you up here. Hope everybody has a great year. Looking forward to the upcoming year.

PUBLIC COMMENT –

- Mason Wattles, 222 S Grove Ln, inquiring about the light. Councilor Stone replied, want to get a light (traffic signal) on the West side of the freeway for about 7 years now.

ADJOURNMENT –

With no further business meeting adjourned at 7:32pm.

Approved:

Jerry Gillham, City Manager

Respectfully submitted by,

Melanie Masterfield, Deputy City Recorder

Todd McKnight, Mayor

DRAFT