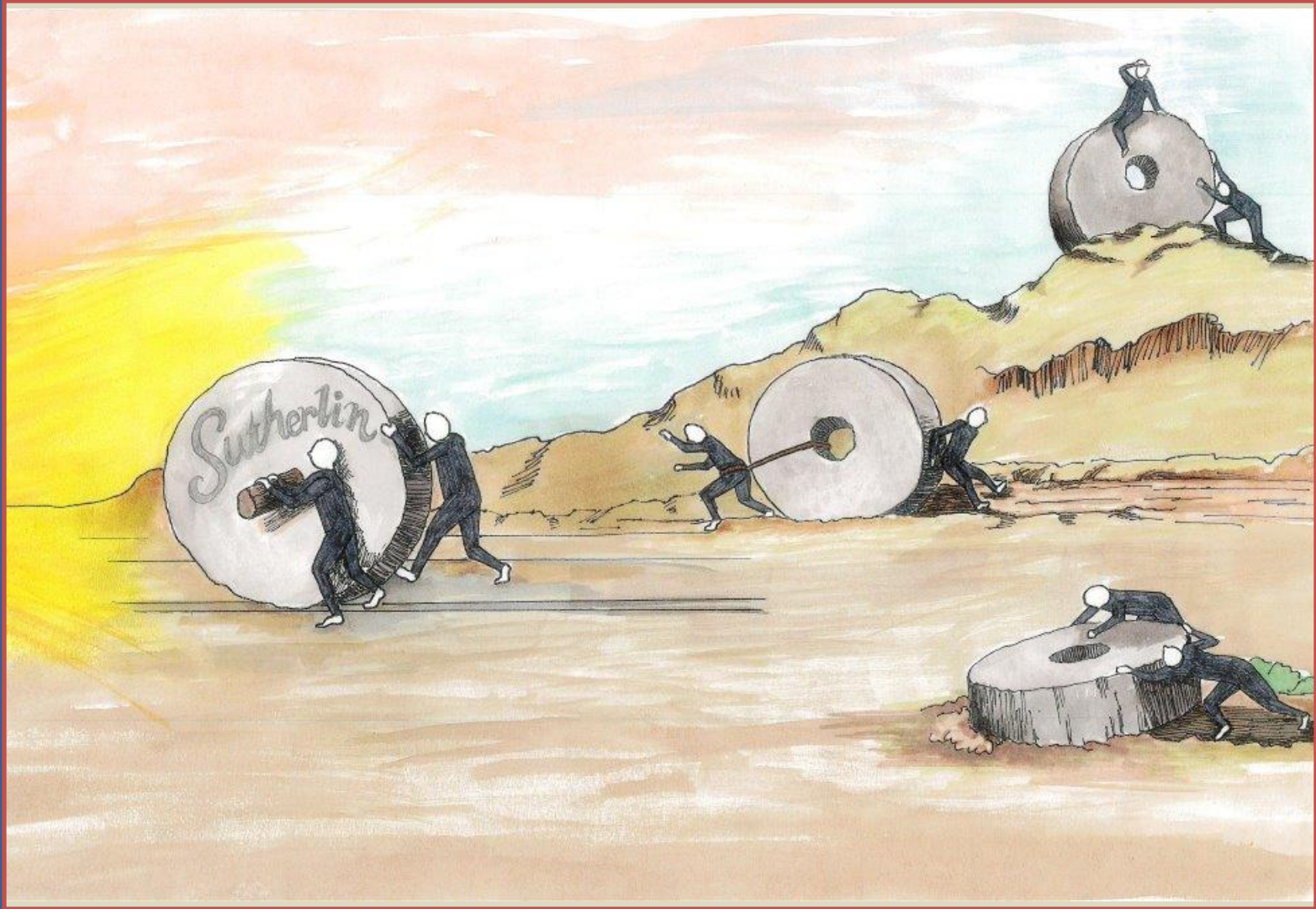


CITY OF SUTHERLIN  
COUNCIL PRIORITIES 2019-2020



LEADING THE WAY

"To be the first or most prominent in some field or action"

# Council-Staff Working Committees

## Core Responsibilities

1. Work in collaboration as a team.
2. Consider current and future: a. required actions; b. opportunities; and c. problems.
3. Create and implement strategies, objectives and time-lines required to complete action, obtain opportunities, or resolve problems.
4. Establish Council Priorities and insert within the framework of the Strategic Plan.

### Committee Assignments/Council Priorities

FINANCE	HUMAN RESOURCES/OPERATIONS	DEVELOPMENT & PUBLIC WORKS
Work with DEV/PW in costing-out the pros and cons of urban renewal in Sutherlin	Complete union bargaining agreements: AFSCME agreement - July 1, 2017 to June 30, 2020 and SPOA agreement - July 1, 2018 to June 30, 2021.	Consider the benefits and feasibility of establishing an urban renewal district for purposes of stimulating the economy and eradicating blight.
Review the annual audit and implement suggested changes; report to council	Complete a “union required” classification and compensation survey prior to executing union bargaining agreements and report to council	Provide an inventory of all city facilities and assets, including current estimated value and submit to Finance
Work with DEV/PW in costing-out the replacement and repair of all city facilities and city assets	Review Employee Policy Manual and recommend changes/improvements to the City Manager for implementation	Analyze the “State-approved” interchange transportation plan; provide cost estimates for each element; brainstorm and develop ideas/plans that would show how the City would/could pay for each element
Examine the cost-implications for PERS into the future and report to council	Provide ongoing risk analysis pertaining to employee safety, personnel actions and city-wide property/right-of-way	Inspect and rate the condition of all city streets and working with Finance, produce a “costing-out” of what would be required to restore to city standards
Work with DEV/PW in creating a solution to pay for long-term street maintenance/repair and infrastructure costs associated with new development		Work with Finance in looking at the city’s CIP and calculate a “total cost”; then provide a comparison to the “total anticipated” revenues established to pay the “total-cost” and finally, consider ideas/plans for covering any “short-fall”
Build the framework for producing the 2019-2020 City Manager proposed budget		



Action	Description	Status
Increase camera security around City Hall	Installation of security cameras around city hall and council chambers: 3 camera system is being installed to work concurrent with current police system. Two new cameras being added to outside City Hall. One camera being added to front of Police Dept. Council Chambers – in process (finding adequate system). City Park – in process (finding adequate system). Chamber Building – installation of a 6 camera system. Due to cost, all camera systems will be independent of each other.	
City Ordinances	Updating city ordinances to reflect current issues and legal updates.	In process / on going.
Complete current business listing and enact Business Registration program	This is a joint partnership between the City and the Chamber of Commerce. Building a business data base to capture and record key business information for Police and Fire response.	In process, to be completed by Chamber.
Continue emergency preparedness and response program to include staff training, desk-top exercise, EOC alternative locations and IGA's, and one larger-scale emergency exercise involving fire, police and county partners.		

# PARKS



Action	Description	Status
Install larger signage and improved video security at Central Park, Playground and area around pavilion.	This was a very rewarding work project with more minor work to do this summer.	More benches, water feature additions and security cameras by December 2018
Seek all possible funding support for construction of trail around Ford's Pond		
Begin construction of new trail around Ford's Pond		

# TRANSPORTATION



Action	Description	Status
Assess and enact revised speed zones throughout the city as determined by traffic analysis	This has been a hopeful action in response to greater population growth.	Expected to be a Winter 2018 effort
Begin engineering and design for upgrading Valentine St.	This has been a council-priority for some time and we have begun the engineering in May and will continue.	We expect to have a new Valentine much like Comstock by Spring of 2019
Complete a new Transportation System Plan	In conjunction with the pavement condition report, we will be creating a 20-year transportation plan	This will carry-over for two years. Stay tuned
Construct new sidewalks and asphalt along State Street	This, too is a two-year planned-for project	Valentine will be completed first, and then this portion
In partnership with School District, seek Safe Routes to School grant funds	Again, a “increased-population” preparedness action working with the School District in making a safe walkway from the three schools on 3 <sup>rd</sup> and 4 <sup>th</sup> Streets to and across Central Avenue to Red Rock Trail	We are currently seeking a joint funding grant from ODOT
Work with School District in addressing all transportation improvements needed for new school facilities	We will continue to cooperate with the School District, where new facilities may eventually be constructed.	Ongoing

# OPERATIONS



Action	Description	Status
Review Employee Policy Manual and recommend changes/improvements for implementation	The employee Handbook has not been fully updated since it creation in 2008. The entire policy manual has been reviewed by CIS Attorney, Tamara Jones, Department Heads, union represented employees, and the City Manager.	The final draft is ready for Council / Staff committee to review.
Install a new GIS mapping system for long-range planning	As we grow, so does the new development demands, especially in sophistication and accuracy	We are working on grant support
Complete a System Development Charge independent analysis and make recommendations to council <b>(Council/Staff Working Committee)</b>	Again, with the increased development demands, System Development Charges now need updating with current economic interest. These are charges for new development projects to pay for their proportional costs of infrastructure and utility service lines strictly needed by this new development	We will be hiring a independent specialist to advise the City on this matter and make recommendations to City Council
Conduct a city-wide wage and compensation study <b>(Council/Staff Working Committee)</b>	We have two bargaining unions that in our negotiations for new wages, in this process, we must conduct a wage study to ensure we are paying a fair wage and to be honest, not over-paying	We will be negotiating new contracts over the Winter months going into the Spring of 2019.

# DEVELOPMENT



Action	Description	Status
Execute the city's Economic Development Plan <b>(Council/Staff Working Committee)</b>	Completion of an Economic Development Plan	Assigned responsibility to Development Specialist
Continue the facilitation of new development: <ul style="list-style-type: none"> <li>• Oregon Only</li> <li>• Sutherlin Sanitary regional recycle center</li> <li>• Auto-Zone</li> <li>• Evergreen Medical</li> <li>• Movie Theater</li> <li>• Current multiple and "Confidential" new commercial development proposals</li> </ul>	This is ongoing and will continue.	The developments listed are really, only the beginning.

# UTILITIES



Action	Description	Status
Begin construction of new WWTP	Breaking ground- the beginning	May 29, 2018
Obtain new WWTP operational permit from DEQ	The state-required permitting system in order to legally operate city's wastewater plant.	December 2018
Make needed improvement for water storage	Needed water storage-tank expansion to deliver safe drinking water to our residents	In process of obtaining funding
Make needed water system pump station improvements	This is another needed improvement to accommodate the storage-tank expansion project	In process of obtaining funding
Work with the Sutherlin Water Control District (SWCD) in completing needed improvements to both SWCD drainage system and the city's Cooper Creek intake and transmission lines	This is a joint partnership that will fund needed long-range improvements to Cooper Creek infrastructure, while helping to fund a new in-put to the city's Cooper Creek water treatment plant.	Working with the SWCD in applying for grant funds.



# LAND-USE PLANNING



Action	Description	Status
Complete state-required legislative amendments for Urban Growth Boundary land-exchange	We are removing lands around Ford's Pond from the UGB and bringing in lands closer to the city next to I-5	City's work is done and awaiting state approval
Complete final adoption of UGB land-exchange	This a element of the same project described above	City Council approved
Complete a buildable lands analysis and inventory	Because of the wide-ranging state requirements of developing land inside the city limits impacted by wetlands and because the city's Comprehensive Plan is in need of an update, this independent analysis will help us know with confidence which lands are developable and help us move closer to completing the Comprehensive Plan update.	We have applied for grant funds to pay for this analysis
Consider creating Central Ave. Urban Renewal District/LID <b>(Council/Staff Working Committee)</b>	A tool many cities use to stimulate economic growth and improve decayed properties, creating an Urban Renewal District can be a very beneficial.	Council approved moving into researching the feasibility in 2018