

**CITY OF SUTHERLIN
PLANNING COMMISSION MEETING
CIVIC AUDITORIUM – 7PM
TUESDAY, JULY 17, 2018**

COMMISSION MEMBERS PRESENT: John Lusby, Collin Frazier, Adam Sarnoski and Elaine Swanson

COMMISSION MEMBERS EXCUSED: William Lee

COMMISSION MEMBERS ABSENT: Sam Robinson and Richard Price

CITY STAFF: Jamie Chartier, City Planner and Kristi Gilbert, Community Development Specialist

AUDIENCE: Peggy Frazier and Rodney Linton

Meeting called to order at 7:00 pm by Chair Lusby.

FLAG SALUTE

INTRODUCTION OF MEDIA: None

APPROVAL OF MINUTES

A motion made by Commissioner Sarnoski to approve the minutes of the June 19, 2018 Planning Commission meeting; second made by Commissioner Frazier.

In favor: Commissioners Swanson and Chair Lusby

Opposed: None

Motion carried unanimously

APPROVAL OF FINDINGS OF FACT

A motion was made by Commissioner Frazier to approve the Findings of Fact for the City of Sutherlin's request to adopt the Water Master Plan (File No. 18-S009) presented at the June 19, 2018 Planning Commission meeting; motion seconded by Commissioner Sarnoski.

In favor: Commissioners Swanson and Chair Lusby

Opposed: None

Motion carried unanimously.

QUASI-JUDICIAL PUBLIC HEARING

Hearing for Conditional Use Permit File No. 18-S010 was continued from the June 19, 2018 Planning Commission hearing. The applicant, Rodney Linton reported to the Commission and Staff that the property owner was not interested in paving the parking lot. His Board (Saint Vincent de Paul) wanted to know when the code went into effect and why they would be required to pave. City Staff clarified that all new development is required to pave per the Sutherlin Development Code.

Mr. Linton then indicated they would have to withdraw their application. Jamie Chartier, City Planner asked him to submit a letter of withdrawal to the file.

Chair Lusby closed the public hearing portion for this application.

MONTHLY ACTIVITY REPORT

Mrs. Chartier asked the Commissioners if they had any questions with the Activity Report that was given to them in their packets. Commissioner's did not have any questions and appreciate receiving the activity report in the packets.

PUBLIC COMMENT - None

COMMISSION COMMENTS - None

ADJOURNMENT - With no further business the meeting was adjourned at 7:12 pm.

Respectfully submitted,

Jamie Chartier

Jamie Chartier, City Planner

APPROVED BY COMMISSION ON THE 21st DAY OF August, 2018.

John Lusby

John Lusby, Commission Chair