

COUNCIL PRIORITIES / OPERATIONAL INITIATIVES

CITY MANAGER/ADMINISTRATION				j.gillham@ci.sutherlin.or.us
Objective: Goals 1 - 8	Due Date	Council Date	Status	
Update City Code				
1. Establish review process	Various		On-going	
2. Present recommended code changes to council	Various		On-going	
Objective: Goals 2, 3, 4, & 5	Due Date	Council Date	Status	
Business Licenses & Building Safety Inspections (2017 Priority)				
1. Establish a methodology and timeline and report to Council-Workshop	Mar '17	3/27/2017		
2. Research options and report to Council	Apr '17	4/10/2017		
3. Establish as directed by Council	May '17			
Objective: Goal 5	Due Date	Council Date	Status	
Begin CBA agreements - AFSCME				
1. Schedule discussions	Jan '17		Completed	
2. Hold discussions	Jan/Feb '17		In process	
3. Arbitration	Apr '17			
4. Present to Council	Jun '17	6/12/2017		
Objective: Goal 5	Due Date	Council Date	Status	
Update personnel handbook and adopt changes				
1. Draft new rules with formation of council committee	Mar '18			
2. Review new rules with council committee	Apr '18		City Manager to present	
3. Present new rules to Council	May '18	5/14/2018		
Objective: Goal 5	Due Date	Council Date	Status	
Create electronic employee training schedule - CIS				
1. Identify training	Oct '17			
2. Establish schedule - software w/configuration of council chamber	Nov '17			
3. Report	Nov '17	11/13/2017		
Objective: Goal 2 & 5	Due Date	Council Date	Status	
Continue working with volunteers in keeping library services in Sutherlin				
1. Create a local coordination team	Jan '17			
2. Develop short term operations plan	Mar '17			
3. Develop a long-range solution	Nov '17			
4. Report to Council	Jan '18	1/8/2018		

Note: "Report to Council" can be a written Strategic Plan Update, Presentation or Workshop