



CITY OF SUTHERLIN
BOUNDARY LINE ADJUSTMENT

Community Development
126 E. Central Avenue
Sutherlin, OR 97479
(541) 459-2856

FILE NO. _____

DATE FILED: _____

FEE: **\$200.00 (Non-refundable)**

Receipt No. _____

Application Deemed Complete: _____

THE UNDERSIGNED OWNER(S) OR AUTHORIZED AGENT(S) HEREBY SUBMIT A BOUNDARY LINE ADJUSTMENT (PLA) APPLICATION TO CITY OF SUTHERLIN.

1. APPLICATION INFORMATION

A. Property Owner(s) please print or type; signatures are required on page **4** of this application. Provide additional pages if necessary. A contract purchaser may sign as owner if a copy of the recorded contract is submitted. (An earnest money agreement does not constitute a contract.)

UNIT 1

Name(s): _____

Address(s): _____

Phone(s): _____ Fax: _____

UNIT 2

Name(s): _____

Address(s): _____

Phone(s): _____ Fax: _____

B. Authorized Agent(s)

Name(s): _____

Address(s): _____

Phone(s): _____

2. PROPERTY DESCRIPTION

UNIT 1

Assessor Map ID(s): _____ Property ID(s): _____
(ex. 250516AA00100) (ex. R12345)

UNIT 2

Assessor Map ID(s): _____ Property ID(s): _____
(ex. 250516AA00100) (ex. R12345)

A. Property Location Description

1. List all existing addresses located on the properties proposed for BLA
UNIT 1: _____ UNIT 2: _____

2. Indicate the subject property's location in relationship to nearest streets (i.e., NE corner of Umatilla St. and 5th Ave.) _____

3. Total land area involved in the PLA request
UNIT 1 Acres: _____ SQ FT: _____ UNIT 2 Acres: _____ SQ FT: _____

3. EXISTING AND ANTICIPATED USE INFORMATION

UNIT 1

A. Current Use: _____

B. City Zoning: _____

C. Comprehensive Plan: _____

D. Anticipated Use: _____

E. Will there be a HOA (Home Owners Assoc.): ____YES ____NO

F. Is it anticipated that structures will be removed/demolished from the property?
____YES ____NO If yes, a separate application for demolition is required.

G. Are any historic structures or historically significant features on the subject property?
____YES ____NO If yes, describe any impacts to such features:

H. What is the minimum lot size proposed _____ SQ FT
What is the maximum lot size proposed _____ SQ FT

UNIT 2

A. Current Use: _____

- B. City Zoning: _____
- C. Comprehensive Plan: _____
- D. Anticipated Use: _____
- E. Will there be a HOA (Home Owners Assoc.): ____YES ____NO
- F. Is it anticipated that structures will be removed/demolished from the property?
____YES ____NO If yes, a separate application for demolition is required.
- G. Are any historic structures or historically significant features on the subject property?
____YES ____NO If yes, describe any impacts to such features:

- H. What is the minimum lot size proposed _____ SQ FT
What is the maximum lot size proposed _____ SQ FT

4. REQUIRED ATTACHMENTS (Please submit all plans in .pdf if possible)

- A. General Information:
 - 1. A preliminary lot line map identifying all existing and proposed lot lines and dimensions;
 - 2. Footprints and dimensions of existing structures (including accessory structures);
 - 3. Location and dimensions of driveways and public and private streets within or abutting the subject lots;
 - 4. Location of significant vegetation;
 - 5. Existing fences and walls; and
 - 6. Any other information deemed necessary by the planning director for ensuring compliance with city codes.

5. SIGNATURES

I hereby apply for a Boundary Line Adjustment as requested on this form and certify that the attachments are complete and correct. (Any and all engineering cost incurred by the City of Sutherlin associated with this application shall be the responsibility of the applicant.) **Attach sheet if additional signatures are required.**

UNIT 1

Applicant Signature **DATE**

Printed Name: _____
OWNER _____ AGENT _____ OPTION HOLDER _____ CONTRACT BUYER _____

Applicant Signature **DATE**

Printed Name: _____
OWNER _____ AGENT _____ OPTION HOLDER _____ CONTRACT BUYER _____

UNIT 2

Applicant Signature **DATE**

Printed Name: _____
OWNER _____ AGENT _____ OPTION HOLDER _____ CONTRACT BUYER _____

Applicant Signature **DATE**

Printed Name: _____
OWNER _____ AGENT _____ OPTION HOLDER _____ CONTRACT BUYER _____

Any other owner or option holder or buyer who does not sign this application shall provide a signed statement providing their authorization for submission of the application request.