

## COUNCIL PRIORITIES / OPERATIONAL INITIATIVES

<b>FINANCE</b>				<a href="mailto:d.wilson@ci.sutherlin.or.us">d.wilson@ci.sutherlin.or.us</a>
<b>Objective: Goal 5</b>	<b>Due Date</b>	<b>Council Date</b>	<b>Status</b>	
<b>Examine System Development Charge (SDC) Rates (2017 Priority)</b>				
1. Budget for a complete SDC study	2018-19		Completed	
2. Establish a methodology and timeline and report to Council	May '19			
3. Conduct applicable city survey	Sep '19			
4. Re-examine the city's forecast infrastructure costs	Dec '19			
5. Develop new SDC matrix and present to Council (Workshop)	Mar '20			
<b>Objective: Goals 1,2, 3, 4 &amp; 5</b>	<b>Due Date</b>	<b>Council Date</b>	<b>Status</b>	
<b>Create a Street Management Masterplan w/Funding Options (2017 Priority)</b>				
1. Establish a methodology and timeline report to Council	2019		To create after Central Avenue project is completed	
2. Budget for a complete street condition and maintenance plan	2019			
3. Conduct analysis of options for reestablishing a funding mechanism for on-going Street Maintenance	2019			
4. Report both the new plan and funding options to Council (Workshop)	Sep '19			
<b>Objective: Goals 1, 3, 4, 5 &amp; 6</b>	<b>Due Date</b>	<b>Council Date</b>	<b>Status</b>	
<b>Consider implementation of Urban Renewal District</b>				
1. Present options to Council	TBA			
2. Develop formation timeline & process	TBA			
3. Council decision	TBA			
<b>Objective: Goal 5</b>	<b>Due Date</b>	<b>Council Date</b>	<b>Status</b>	
<b>Infrastructure Finance Plan</b>				
1. Identify industrial zoned lands lacking Water & Sewer service and other public facilities	TBA			
2. Develop cost data that would identify cost of each public facility for each site.	TBA			
3. Report to Council	TBA			
<b>Objective: Goal 5</b>	<b>Due Date</b>	<b>Council Date</b>	<b>Status</b>	
<b>Create a long-term budget forecast - (on-going)</b>				
1. Project revenues over a five-year horizon	May '19			
2. Project expenditures over a five-year horizon	May '19			
3. Combine projections for projecting fund balance	Jun '19			
4. Report to Council	Jul '19			
<b>Objective: Goals 4 &amp; 5</b>	<b>Due Date</b>	<b>Council Date</b>	<b>Status</b>	
<b>Explore tax credit program for owners making property improvements</b>				
1. Determine what "tax credits" could be created by the City	TBA		On hold pending "Oregon Only" project	
2. Perform a cost/benefit analysis of such a program	TBA			
3. Develop a staff report	TBA			
4. Report to Council	TBA			

Note: "Report to Council" can be a written Strategic Plan Update, Presentation or Workshop

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Objective: Goal 5	Due Date	Council Date	Status
<b>Continue WWTP reporting compliance and ARRA reporting until completion</b>			
1. Monthly project management reports and certified payrolls	ongoing		
2. Change order requests	ongoing		
3. DEQ Reporting	ongoing		
4. Final Report to Council	TBA		
<b>Objective: Goal 5</b>			
Objective: Goal 5	Due Date	Council Date	Status
<b>Earn a "clean audit" (On-going)</b>			
1. Preliminary field work with auditors and issue confirmation letters	Jun '18		Completed
2. Close books (accounts receivable and accounts payable)	Aug '18		Completed
3. Prepare for and assist with final field work with auditors	Sep '18		Completed
4. Review draft of the financials and prepare the Management Discussion & Analysis	Oct '18		Completed
5. Accept audited financials and present to council	Dec '18	12/10/2018	
6. File with the state and provide continuing disclosure on outstanding debt issues	Dec '18		