



*City Recorder/HR Manager*  
126 E. Central Avenue  
Sutherlin, OR 97479  
(541) 459-2856 x 207  
[www.cityofsutherlin.com](http://www.cityofsutherlin.com)

# *City of Sutherlin*

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## **NOTICE OF ORDINANCE ENACTMENT**

### **ORDINANCE NO.**

**“AN ORDINANCE ADDING SECTION 2.20.180 TO THE SUTHERLIN MUNICIPAL CODE TO CREATE THE POSITIONS OF MUNICIPAL COURT JUDGES PRO TEM”**

**THIS ORDINANCE WILL BE CONSIDERED BY COUNCIL AT THE REGULAR COUNCIL MEETING OF**

**MONDAY, APRIL 9, 2018 @ 7PM  
CIVIC AUDITORIUM - 175 E. EVERETT AVENUE**

**Questions or copies of this Ordinance may be viewed by interested persons at the office of City Recorder, 126 E. Central Avenue, Sutherlin, Oregon, between the hours of 9:00 a.m. and 5:00 p.m., weekdays. A copy of this Ordinance may be purchased by interested persons for a sum determined to cover the City's expense for providing the copy.**

**Pursuant to Section 30 (b) (c) of the Sutherlin City Charter, this notice has been posted at the following locations: Sutherlin City Hall; Sutherlin Post Office; Sutherlin Visitor's Center and the City's website ([www.cityofsutherlin.com](http://www.cityofsutherlin.com)).**

Posted this day, April 2, 2018  
By Diane Harris  
City Recorder

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE ADDING SECTION 2.20.180 TO THE SUTHERLIN MUNICIPAL CODE TO CREATE THE POSITIONS OF MUNICIPAL COURT JUDGES PRO TEM**

WHEREAS, the City Charter creates the position of Municipal Court Judge; and

WHEREAS, on occasion the Municipal Court Judge cannot perform his or her duties due to conflicts of interest, absence from the City, incapacitation, or other similar reasons.; and

WHEREAS, to ensure the Municipal Court can continue to function when such occurrences arise, the City desires to create the positions of Municipal Court Judges Pro Tem.

**NOW, THEREFORE, THE CITY OF SUTHERLIN ORDAINS AS FOLLOWS:**

**Section 1.** Section 2.20.180 is added to the Sutherlin Municipal Code as follows:

**2.20.180 Municipal Court Judges Pro Tem.**

The offices of Municipal Judge Pro Tem are hereby created. The Council may appoint one or more municipal judges pro tem to serve when the municipal court judge is absent from the city, incapacitated, or otherwise unable to discharge the duties of municipal court judge. If the Council has appointed more than one municipal judge pro tem, the City Manager shall assign, on a matter by matter basis, a municipal judge pro tem to serve when the municipal court judge is absent from the city, incapacitated, or otherwise unable to discharge the duties of municipal judge. When assigned to a matter, a municipal judge pro tem shall have all the powers and authority of the municipal judge. Any municipal judge pro tem shall be licensed to practice law in the State of Oregon and shall be in good standing with the Oregon State Bar at any time the municipal judge pro tem is engaged in official duties. ~~No municipal judge pro tem may act as an attorney in the Municipal Court.~~

**Section 2.** This ordinance shall take effect 30 days after it is approved by the Mayor.

**PASSED BY THE COUNCIL THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2018.**

**APPROVED BY THE MAYOR THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2018.**

**ATTEST:**

\_\_\_\_\_  
Mayor, Todd McKnight

\_\_\_\_\_  
City Recorder, Diane Harris, CMC