

We welcome your questions or comments.  
459-2856 or email us at [admin@ci.sutherlin.or.us](mailto:admin@ci.sutherlin.or.us)



## The Trouble with Carports...



Recently, the City has worked with a number of residents to overcome problems with construction and placement of "carports". Many residents, as well as dealers, are unaware that carports, sheds and other forms of accessory structures may require site plan review and a building permit.

All forms of development are required to meet set-backs and certain development standards identified within the City of Sutherlin Development Code, which can be viewed on the City's website on the page

with the Municipal Code. Go to [www.ci.sutherlin.or.us/documentscenter](http://www.ci.sutherlin.or.us/documentscenter) for your viewing. Structures over 200 sq. ft. will require a building permit (OSSC Section 1.4.120). These requirements include prefabricated carports and sheds.

The City recommends that residents who are considering either the purchase or construction of a carport or shed stop in or call the Planning Department, at 541-459-2856, to discuss possible requirements. We may be able to help you avoid a potential problem.

## Interested In Serving Your Local Government?

The City of Sutherlin is now accepting applications for the following advisory committees:

Planning Commission, Budget Committee, Library Board, Parks Advisory Committee, Transportation Committee,



and Transient Room Tax Advisory Committee. Applications are available on the City website at [www.ci.sutherlin.or.us](http://www.ci.sutherlin.or.us). Contact the City Recorder if you have any questions. 541-459-2856.

## City Works to Improve Communication

Today there has never been more competition for your attention. There are numerous television channels and radio stations, not to mention the internet. More and more people are getting their news from something other than the local paper.

The City of Sutherlin continues to seek ways to better communicate with you. It's critical that you are informed and are sharing your feelings about issues. Most recently we have increased the number of City newsletters to four per year and have started putting them in with the utility bills. This not only increases the number of

times we send out information but this is also done at a reduced cost. We have also started to communicate by using the community reader board in Central Park. Important events or issues are posted on the board in hopes of reaching more people. We submit information to the local newspaper and have made changes to our website in hopes of providing better information easier.

We will continue to work to improve in this area and would very much appreciate any ideas you might have. Please contact us with your suggestions or ideas.



## Red Rock Road Update



City staff has received concurrence from ODOT to proceed with submittal of a TA Grant to construct the Red Rock Road Pathway from the Festival Grounds to Nicholas Court. The City of Sutherlin is asking for approximately \$1,036,000 in Grant Funds. The trail will include three bridges, crossing Sutherlin Creek, and over a mile of trail.

## Grants Received by City

Chief of Police, Mike Mahler, was notified last week that the Police Department has been awarded a \$1,455 grant for bullet proof vests.

City Recorder/HR Director, Vicki Luther, was notified by City County Insurance Services that for meeting the Worksite Wellness requirements we are receiving \$555 to support our Wellness Program.

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# Sutherlin City News

## Department Activity Report Summary

**Community Development Department** - During the past month the department continued to work toward plan and process completion of the USDA Grant/Loan to replace the Cooper Creek Water Treatment Plant. We also moved forward on bid documents for the Calapooia Reservoir Geotech work, Waite St/Glen Avenue waterline replacement project and repair of the 6<sup>th</sup> Avenue railroad crossing. Wastewater staff have been managing the Airport Lift Station repair throughout the month, as well as preparing for slip line work in November. Operations staff continues to prepare for the winter months undertaking drainage, street striping preparation and general maintenance. Staff has been working closely with Calapooia property owners in preparation for a sanitary sewer project, as well as an ODOT trail grant and development opportunities throughout the city. - *Dan Huff, Community Development Director*

**Finance Department** - Primarily, the Finance Department is in the final stages of closing out the 2009-2010 fiscal year and preparing for the annual audit. Additionally, the Department is: preparing a solicitation for IT services, evaluating the potential of providing on-line bill payment services, training and preparing for federal reporting requirements of the USDA financing of the Cooper Creek Water Treatment Plant, and soliciting banks and underwriters for proposals in funding the interim costs of the Cooper Creek Water Treatment Plant project. All this while performing Accounts Payable, Accounts Receivable, Utility Billing, Payroll, Cash Management, Bank Reconciliation, and General Ledger financial services. - *Ron Harker, Finance Director*

**Police Department** - We had a total of 659 calls for service in September. The case clearance rate was right at 80% for the month, with the years average at 76.7%.

We had a busy month of training, with a Integrated Use of Force Class and a Range day with Winston Police Department. I received several letters complimenting Officers for their compassionate and caring attitudes during traffic stops and investigations.

With school in full swing, we are concentrating traffic enforcement in the school zones and residential neighborhoods and would like to remind people to drive extra careful in the early mornings and afternoon hours. - *Mike Mahler, Chief of Police*

**Code Enforcement** - Every year, dozens of items are found within the city, unclaimed by their owners, are donated to charitable organizations. If something of

yours comes up missing, be sure to check with your local police department to determine if it might have been turned in as found property. In Sutherlin, please call 459-2211 or visit the City's web site for a listing of items currently in storage. Go to [www.ci.sutherlin.or.us/policedepartment](http://www.ci.sutherlin.or.us/policedepartment) look for Found Property on the right and click on *current listing*.

**Dial-a-Ride** - 406 people 60 yrs and over/disabled were transported for the month of September. Under 60 yrs and disabled were 181 and Under 60 yrs were 164 for a grand total of 751 transports for September. 1,686 miles were driven and 378 hrs logged by our Volunteers. Volunteers are what keep this program running. Call us if you'd like to volunteer for Dial-a-Ride at 541-459-2429.

**Visitors Center** - The total number of visitors to the Center for September were 243. Volunteers are currently needed for the 1- 4 pm shift, Wednesday, Thursday and Saturday. Call the Visitors Center if you're interested in volunteering at 541-459-5829.

### Happenings...

**November - 2nd** - Last day to VOTE! Due in drop box by 8pm!

**7th** - Santa Claws & Paws Photos & Flea Market - 9am - 3pm - Sutherlin Grange - S. Comstock



**8th** - City Council Mtg. 7pm - Civic Auditorium

**11th** - Veterans' Day - City Offices Closed



**16th** - Planning Commission Mtg. 7pm in Civic Auditorium

**16th** - TRTAC Mtg. 7pm - City Hall Conference Room

**25th & 26th** - Happy Thanksgiving! City Offices Closed.



**December - 5th** - Santa Claws & Paws Photos & Flea Market - 9am - 3pm - Sutherlin Grange - S. Comstock

**13th** - City Council Mtg. 7pm - Civic Auditorium

**18th** - Toyland Timber Light Parade - 7pm - Central Ave and Lions Club Christmas Festival - 11am - Community Center



**21st** - Planning Commission Mtg. - 7pm - Civic Auditorium

**21st** - TRTAC Mtg. 7pm - City Hall Conference Room

**23rd** - Parks Mtg. 6:30pm - City Hall Conference Room

**25th** - Merry Christmas!



**January - 1st** - Happy New Year!

**10th** - City Council Meeting - 7pm - Civic Auditorium

**17th** - Martin Luther King Day - City Offices Closed

**18th** - Planning Commission Mtg. - 7pm - Civic Auditorium

**18th** - TRTAC Mtg. - 7pm - City Hall Conference Room

**27th** - Parks Advisory Mtg. -6:30pm - City Hall Conference Rm