

**CITY OF SUTHERLIN
PLANNING COMMISSION MEETING
CIVIC AUDITORIUM – 7PM
TUESDAY, JUNE 17, 2014**

Commission Members:

John Lusby, Michelle Sumner, Bertha Egbert, Mike Meier, Adam Sarnoski, Mike Flick,
Floyd Van Sickle

Excused: Michelle Sumner and Adam Sarnoski

City Staff: Community Development Director, Vicki Luther
Community Development Technician, Billie Wright

Audience: None

Meeting called to order at 7:00 pm by Chair Lusby.

Flag Salute

Introduction of Media – None present.

- **Approval of Minutes**

MOTION made by Commissioner Egbert to approve the minutes of the May 13, 2014 Planning Commission meeting; second made by Commissioner Flick.

In favor: Commissioners Meier, Flick, Van Sickle, Egbert, and Chair Lusby

Opposed: None

Motion carried.

- **Staff Reports**

Economic Development – Community Development Director, Luther, reported City Manager, Gillham, and the advisory group are reviewing nineteen sites in the Industrial Land Inventory; focusing on three to five of them. Aerials of these sites were distributed to the Planning Commission, which included wetland area designation. The sale of Arts property is of interest. Seehawer property, on South Calapooia, was questioned about landfill; activity will be researched.

Transportation – Luther reported the Pavement Management Program 2013-14 overlays are underway; crack seal has been completed. Knife River is to complete this project by June 30th (this budget year). The three overlay areas are Dakota Street from Central to Clover Leaf Loop, E. Fourth Avenue from Sherwood to Crowne Point, and E. Everett Avenue from Umatilla to Waite Street.

Comstock Connector Street, between Pedotti's Restaurant and Visitor's Center, is to be completed by September of 2014 in conjunction with the Comstock Reconstruction project; Knife River will be the contractor for both jobs. Comstock Reconstruction began Friday, June 13th, scheduled for completion by December of 2014. Utilities will be working ahead of the construction crew. Informational updates for this project will be posted on the home page of the City's website throughout the project; all dates are estimates and subject to change.

Slurry Seal bid opened today. Blackline was the apparent low bidder. Bid is on the agenda to be awarded by City Council next week. This project is scheduled to be completed by September 5, 2014.

2014-15 Overlays – Planning Commission reviewed staff recommendations and approved road improvements for Myrtle Street from Central north 300 feet, and a good portion of Tanglewood.

Other suggested streets in need of repair are Terrace and Umpqua. Valentine Street is in the budget for rebuild; curb, gutter, and sidewalk.

The 2014-15 Budget was adopted with \$130,000 designated for street overlays and \$70,000 for slurry seals. Overlays include crack sealing; a slurry seal is the simplest fix for streets still in good condition.

Land Use Activity – Luther reported one single family home permit issued for Foster Avenue. Construction application is in process for Palm Family Eye Care relocating to the corner of Dakota and Clover Leaf. Nellie’s Deli recently opened in front of Goodwill on W. Central, and the old rock shop at 119 S. Calapooia sold and is planned to be a pellet/wood stove retail store; new owner has received a right of way permit to remove the trees in front of the shop.

Brooks Village subdivision, Pear Lane – pending.

Fairway Ridge subdivision, Scardi Blvd. – appealed by Alaska Sutherland Knolls Corporation, with a public hearing before the City Council scheduled for July 14, 2014. Negotiations to resolve their concerns have not been successful. This appeal is wrapped around the dedication/access to Scardi Blvd. and the City’s requirement to install sidewalks.

Ford’s Pond purchase – sales agreement has been ratified between the City of Sutherlin and Oregon PacificWest Development (Lone Rock Timber). Funding has been secured through Infrastructure Finance Authority (IFA). The purchase is scheduled to go before City Council for approval at their June 23rd meeting.

- **Public Comment** –None
- **Commission Comments** – Commissioner Flick wanted to know if permits were needed to erect replacement signs at the Seventh-Day Adventist Church on West Central. *Yes.*
- **Adjournment**

With no further business the meeting was adjourned at 7:35 pm.

Respectfully submitted,

Billie Wright

Billie Wright
Community Development Technician

APPROVED BY COMMISSION ON THE 15th DAY OF July, 2014

John Lusby

John Lusby, Commission Chair