

City of Sutherlin
Planning Commission Meeting
Tuesday, April 17, 2012
7:00 p.m. – Civic Auditorium

Commissioners:

Jim Houseman, John Lusby, Floyd VanSickle, Todd McKnight, Michelle Sumner, Bertha Egbert, Chair, Rita Jost

City Staff:

Community Development Director, Dan Huff
Deputy City Recorder, Debbie Hamilton

Audience:

None

- **Call to Order** – 7:02pm
- **Pledge of Allegiance**
- **Roll Call** – Excused – Commissioner Houseman
- **Introduction of Media** – None

- **Approval of Minutes** –

MOTION to approve the minutes of the March 20, 2012 Planning Commission meeting made by Commissioner Sumner; second by Commissioner Egbert.

Those in favor: Commissioners Lusby, VanSickle, McKnight, Sumner, Egbert, Chair Jost

Opposed: None

Motion carried unanimously.

Chair Jost announced since there is no public hearing for this evening and no audience members she dispensed with reading the protocol.

Discussion on the following:

- **Sutherlin Municipal Code Amendments**

Community Development Director, Dan Huff, presented Commissioners a copy of the changes in red so they could easily identify the language being cleaned up and updated. He reviewed some of the highlighted areas. Some of these processes originally listed conflict with the Development Code.

He believes it's important to have clear and concise standards and procedures; we have that with the Development Code which guides the land use actions. Municipal Code deals with Planning Commission duties, responsibilities, and protocol. Staff recommends sending approval to Council for their review.

Discussion: Commissioner VanSickle asked for more time to review, Egbert agreed.

Chair Jost called for a motion.

MOTION made by Commissioner McKnight to send recommendation of approval to Council; second by Commissioner Lusby.

Those in favor: Commissioners Lusby, McKnight, Sumner, Chair Jost

Opposed: Commissioners VanSickle and Egbert

Motion carried.

- **Transportation System Plan Capital Improvements**

Dan Huff, CDD, collected lists of priorities from Commissioners Sumner and Egbert; and dispersed to all Commissioners. After discussion of the listed projects the two top priorities were listed as I-5 interchange west at 138 and I-5/E. Central to Comstock, both being State projects. Third was Waite Street

improvements. Huff will make adjustment discussed and will revise the listing and return to Commissioners.

- **Lot Coverage of an Accessory Building**

Huff stated this is a discussion matter; he's looking for direction if they would like to revisit this subject.

He clarified the RH, R1, R2 & R3 zones for commissioners. After some discussion Huff stated he will send them the old code language to compare with the new development code.

Staff was asked to keep the maps that were in tonight's packet in Commissioners' notebook for future reference.

- **Public Comment** – None received.
- **Adjournment** – With no further business the meeting was adjourned at 9:00pm.

Respectfully submitted,

Debra L. Hamilton, CMC
Deputy City Recorder

APPROVED BY THE COMMISSION THIS 15th DAY OF MAY 2012

Rita Jost, Commission Chair