

**CITY OF SUTHERLIN
PLANNING COMMISSION MEETING
CIVIC AUDITORIUM – 7PM
TUESDAY- AUGUST 21, 2012**

Commission Members:

Jim Houseman, John Lusby, Floyd VanSickle, Todd McKnight, Michelle Sumner,
Bertha Egbert and Chair, Rita Jost

Excused: Jim Houseman

Michelle Sumner

City Staff:

Community Development Director, Dan Huff
Deputy City Recorder, Debbie Hamilton
Community Development Technician, Billie Wright

Audience:

None

Introduction of Media – None present.

Meeting called to order at 7pm by Chair, Rita Jost.

Flag Salute

- **Approval of Minutes**

MOTION to approve minutes from July 17, 2012 Planning Commission meeting made by Commissioner McKnight; second by Commissioner Lusby.

Those in favor: Commissioners Lusby, VanSickle, McKnight, Egbert and Chair Jost

Opposed: None

Motion carried unanimously.

- **Former PUD Standard – Chapter 17.96**

Community Development Director, Dan Huff, continued discussion with PUD Standards from the July 17th meeting. Chapter 17.96 is from the old PUD code crafted in 1979; our current Development Code was last updated in 2007. Huff feels the Commission can focus on changes to the code that are in need of updating. He compared Knolls Estates, built in the 1990s to Fairway Estates using current code. Street and water system comparisons were made using the different codes. Ford's Pond infrastructure was discussed as being similar to Fairway Estates using PUD standards.

Commissioner Egbert expressed concern with property owners being responsible for fixing streets and lights, etc.

Commissioner Lusby assumed the new code will be set up according to city standards. He questioned if there will be an ordinance in case someone wants to build a PUD and found a loop-hole enabling them to put in sub-standard streets.

Huff suggested tightening up to a basic standard. Buyers need to read their deeds. Asked if anyone had ideas to help people be better informed as to what they are buying. He added that material needs to be concise.

Lusby mentioned dead-end streets and cul-de-sacs being built with no consideration for future development.

- **Other Business**

Huff reported City Manager, Gillham, was to discuss with Commission the subject of condemning property, however he has been detained at another meeting. Some discussion took place regarding home owners/renters need to keep their property and not let garbage pile up. Enforcement is complaint driven and is necessary when complaints are received from neighbors. Our enforcement officer has numerous other duties which limit his abilities for enforcement. A particular problem is with garbage that is not right out front and noticeable takes much longer to resolve because of private property issues, often by then the rodents have moved in causing a problem for the neighborhood.

- **Public Comment**

No public comment received.

- **Commission Comments/Questions**

Lusby noted there are a lot of rentals with owners that live out of town. There is an ordinance with requirements for the owners need to meet concerning garbage and recycling. Also, 70% of people haul their own garbage to the dump, which can make it easier for them to let it pile up longer..

- **Adjournment**

With no further business the meeting was adjourned at 7:56 pm.

Respectfully submitted,

Billie Wright
Community Development Technician

Debbie Hamilton, CMC
Deputy City Recorder

APPROVED BY COMMISSION ON THE 18th DAY OF SEPTEMBER, 2012

Rita Jost, Commission Chair