

**CITY OF SUTHERLIN
PLANNING COMMISSION MEETING
CIVIC AUDITORIUM – 7PM
TUESDAY, FEBRUARY 16, 2016**

COMMISSION MEMBERS PRESENT: William Lee, John Lusby, Michelle Sumner and Floyd Van Sickle

COMMISSION MEMBERS EXCUSED: Patricia Klassen

COMMISSION MEMBERS ABSENT: Mike Flick and Adam Sarnoski

CITY STAFF: Jerry Gillham, City Manager, Kristi Gilbert, Community Development Specialist and Lisa Hawley, City Planner, Aaron Swan, Public Works Superintendent and Brian Elliott, Public Utilities Superintendent

AUDIENCE: Michael Sullivan, Michael Fanger, Adam Heberly, Denny Cameron, Tami Trowbridge and Mrs. Lee

Meeting called to order at 7:00 pm by Chair Lusby.

FLAG SALUTE

INTRODUCTION OF NEW PLANNING COMMISSION MEMBER: Chair Lusby welcomed William Lee to the Planning Commission.

INTRODUCTION OF MEDIA: None

APPROVAL OF MINUTES

A motion made by Commissioner Van Sickle to approve the minutes of the January 19, 2016 Planning Commission meeting and Workshop; second made by Commissioner Sumner.

In favor: Commissioners Van Sickle, Sumner and Chair Lusby

Opposed: None

Abstained: Commissioner Lee abstained since he was not appointed to the Planning Commission at the time of the meeting.

Motion carried unanimously

FUTURE PROJECTS

Jerry Gillham, City Manager, briefed the Commission on the eight council priorities; which included, North Comstock, Mixed-Use Industrial, Toddler Playground, UGB Exchange/Expansion, Valentine Street, Central Avenue TOA/TE Grant, Street and Facility Maintenance Reserve Funds and Continued Economic Development. Within the continued economic development, Mr. Gillham introduced two developers the City has been working with. Mike Sullivan is a partner with Oregon Only and Michael Fanger is with Disc Golf Nation.

Mike Sullivan, Oregon Only, stated that he was working with Bruce Brunette, Lion's Head Development. Mr. Sullivan provided a little background noting that after numerous discussions they came up with a timber based theme and Historical Interpretive Center concept, featuring "Oregon Only" business and products. They will add a theme park to the business along with a 200 to 250 room motel convention center, in which various timber industries have expressed interest. Oregon Only would like to work with the City and Friends of Ford's Pond to host outdoor logging shows and activities at Ford's Pond.

Michael Fanger, Disc Golf Nation (DGN), started his company about four years ago. He explained the details regarding the sport and reasons for bringing it to this area. Mr. Fanger then indicated that they are involved in international disc golf tours. These tours draw in roughly 10,000 people in four days. He indicated that the investment process is approximately a five year build out and then they select the next site to build. The resort would consist of golf, disc golf, hair, nails and tanning as well as many other resort things for families to do during their stay. Mr. Fanger explained that once a year the golf course would be closed and they would lay out disc golf courses over the top of the golf course allowing them to host a championship event with approximately five courses.

2016-17 ROADWAY IMPROVEMENTS

Aaron Swan, Public Works Superintendent, introduced Adam Heberly with Heberly Engineering. He then briefed the Commission on the potential streets to be slurry sealed. Continuing from the area completed last year, moving east to west, Swan and Heberly recommended seven streets to include E. Second Ct, E. Third Ct, Casa De Loma (lower), N. Grove Ln (cul-de-sac), Arvilla Way (upper), Fourth Ave (Opal to Arvilla Way) and Montclair Drive.

A motion made by Commissioner Sumner, to recommend to City Council, the approval of street selection as suggested by Public Works and Heberly Engineering, seven streets for 2016-2017 FY Slurry Seal to include; E. Second Ct, E. Third Ct, Casa De Loma (lower), N. Grove Ln (culdesac), Arvilla Way (upper), Fourth Ave (Opal to Arvilla Way) and Montclair Drive for Slurry Seal to the City Council; second made by Chair Lusby.

In favor: Commissioners Lee, Van Sickle, Sumner and Chair Lusby

Opposed: None

Abstained: None

Motion carried unanimously

Swan then briefed the Commission on potential streets for Pavement Overlay. He discussed the condition of Umpqua St. from Central Ave. to Sixth Ave. and south of Central Ave. to Everett St. as an option. He noted that the Central Ave. is also breaking down, so other options would include sections of Central Ave., noting that the section of Central Ave. would consist of approximately 1,000 feet as opposed to holding off and trying to redo Central Ave. in its entirety.

The Commission asked about the intersection at Central Ave. and Calapooia St. Swan indicated that he would be approaching the County to work together to improve that portion of Central Ave.

Van Sickle inquired about when the portion of Calapooia St. between Central Ave. and Everett St. would be redone. He also indicated, at the time it is redone, we should press upon the County to build to uphold log truck traffic.

Discussion ensued regarding the options and getting the most for their money. It was stated that Umpqua is highly travelled and used regularly by the school buses.

Swan and Heberly indicated that if there are extra funds after the completion of Umpqua St., he would recommend overlaying a short strip on N. Terrace, north of Fourth Ave. (approximately 60-70 feet). Heberly then noted there was a small portion of Sherman located on the west side town, on the northern end that could be an option.

A motion made by Commissioner Lee to recommend to City Council the approval of Pavement Overlay for 2016-2017 FY as suggested by Public Works and Heberly Engineering, to include Umpqua Street and if budget allows for additional sections of N. Terrace and/or Sherman St.; second made by Commissioner Sumner.

In favor: Commissioners Lee, Van Sickle, Sumner and Chair Lusby

Opposed: None

Abstained: None

Motion carried unanimously

Commissioner Van Sickle made a suggestion for the 2017-2018 Fiscal Year to overlay Terrace Street and Mardonna Street as they are in very poor condition and highly traveled by delivery trucks.

Discussion ensued regarding the Council Priorities and the prioritization of them. Commissioner Sumner asked why the toddler playground was a higher priority than Valentine St. Swan indicated that they were different pots of money. They are all a priority, in no particular order. Commissioner Sumner then inquired when Valentine would be done. Swan indicated that it potentially would be on the schedule for 2018.

Van Sickle then asked questions regarding the Transfer of Authority of Central. He understood that ODOT was allegedly increasing the amount of money for the TOA and was taking N. Comstock out of the equation. Swan clarified that the City was getting a million dollars for N. Comstock. It's not part of the TOA equation. Swan stated that the City applied for a Traffic Enhancement (TE) Grant that would not provide pavement, but would help with sidewalks and curb. A portion of the TOA money would have been used as a match. The grant does not look too promising so ODOT has sweetened the transfer by \$250,000.

Commissioner Van Sickle then inquired to the status of the project of running Calapooia through to State Street. Swan indicated that it would be a great project; however, the County would have to have that on their list of priorities.

PUBLIC COMMENT – Mrs. Lee stated that there are pot holes near the Dollar Tree, the street going back into Dawn Ray Mobile Park. Swan indicated that it was private property and not a city street.

Commissioner Van Sickle then stated there was a pot hole within a pothole on Valentine. Commissioner Sumner stated it was filled today.

COMMISSION COMMENTS – None

ADJOURNMENT - With no further business the meeting was adjourned at 8:28 pm.

Respectfully submitted,

Kristi Gilbert

Kristi Gilbert

APPROVED BY COMMISSION ON THE 19th **DAY OF** May, 2016.

John Lusby

John Lusby, Commission Chair