



**City of Sutherlin
Parks Advisory Committee
Thursday, November 15, 2018
7:00 p.m. – City Hall Conference Room**

Agenda

- **Meeting called to order**
- **Introduction of Media**
- **Approval of Minutes:** August 16, 2018 Meeting
- **Ford's Pond Community Park Grant Opportunities/Applications Update**
- **Schedule Next Meeting**
- **Public Comment**
- **Committee Comments**
- **Adjourn**

**CITY OF SUTHERLIN
PARKS ADVISORY COMMITTEE
CITY HALL CONFERENCE ROOM – 7PM
THURSDAY, August 16, 2018**

Committee Members:

Seth Vincent, Craig Hoobler, Jake Masterfield, Zada Wright, Rick Murphy and Vicki Holland

Excused: Tim Bradley

Absent:

City Staff: Community Development Director, Brian Elliott and City Planner, Jamie Chartier

Introduction

of Media: None

Audience: Jim Houseman

Meeting called to order by Chair, Seth Vincent at 7:00 pm.

Approval of Minutes

MOTION made by Jake Masterfield to approve the minutes from the February 1, 2018 meeting; second made by Craig Hoobler.

In favor: Hoobler, Masterfield, Wright, Vincent, Murphy and Holland.

Opposed: None

Motion carried unanimously.

Ford's Pond Update

Jim Houseman, Friends of Ford's Pond, provided an update to the committee on the Oregon State Marine Board's rule amendment prohibiting the operation of motorboats on Ford's Pond, except those propelled by electric motors, and limits boats propelled by electric motors to a maximum of 5 MPH (OAR 250). This petition is to eliminate gas motors on Ford's Pond and allows the Oregon State Police to enforce it.

Mr. Houseman then proceeded with going over grants that have been applied for, going to be applied for and the status of each.

1. First grant was the Land and Water Conservation Fund (LWCF), the committee funded 1-11 projects, and Ford's Pond was number 12. This grant is annually, Committee Member Zada Wright asked if we can apply again; Mr. Housemen responded that they will.
2. Local Government Grant Program to fund the southeast corner, parking lot, access and pedestrian walkways. Chair Vincent asked if this grant would help fund the restrooms, Mr. Houseman stated that yes, the restrooms could be included. Ford's Pond was not selected for this grant, 45 projects applied for this grant. This grant is from Lottery Dollars and awarded each year.
3. Recreational Trail Program (RTP) through the Oregon State Parks. Friends of Ford's Pond with the help of the City have constricted what the group wants to accomplish (with permits in process). Decided the next best thing to do is to construct the trail that is dry (not inundated with wetlands). This grant would be used to use recycled material for compaction for the construction of the trail and meeting ADA requirements. The bridge was taken out of this grant to reduce the amount being applied for. Then reapply the next year to come back and improve the trail even further. We are applying for \$243,500, removing all funding that is not secured to make sure our application is tight and in place. This will be in front of the grant committee October 16th-18th. Brian Elliott, Community Development Director made a recommendation to Mr. Houseman to help with the grant presentation. Mr. Houseman had received a call from the coordinator about the amount being applied for and gave some ideas to rewrite the original grant application. Mr. Elliott stated this will help us be more competitive.

Funding the Friends of Ford's Pond has already secured is: \$10,000 from Sutherlin Rotary and \$6,000 in donations to put towards construction. Mr. Houseman spoke about going to the Ford Family Foundation to ask for a match in \$25,000, Ford Family Foundation requires having 50% of funding already for them to match. He went on to explain asking the Cow Creek Tribe for funding; they were encouraged with the project, but would only match secured funding.

Mr. Houseman asked the committee if they have seen the pile of grindings from the Central Avenue project out at Ford's Pond. Now approximately with those grindings the parking lot has been raised in approximately ½ acre in size. Allowing traffic to be able to pull off of the road, park their cars and view the pond. Mr. Houseman went on to explain port-a-potties have been placed out there; this is a shared cost with the Friends of Ford's Pond and the City. Wildlife signs are going up (most likely tomorrow). Chair Vincent asked about a bathroom location at the dam site. Mr. Elliott stated that the City has decided to scale back on that development until more funding is secured and the lack of lighting in that area.

Mr. Houseman went back to the RTP Grant, explaining that with this grant everything needs to be and ADA Compliant. Chair Vincent asked with all the grindings piled up in this area, will they need to be removed? Mr. Houseman explained that they will not be required to be moved, the grindings are already in that area (approximately 1 acre), and approximately half of the grindings material will just be the base for construction, the other half to be used for constructing the trail. Mr. Elliott wanted to elaborate on the grindings not being placed or spread into the wetland areas. That construction was beginning on Central Avenue, grindings were ready to be placed. To not hold up construction, the decision was made to place them out of the identified wetland areas, while still being able to proceed with construction so no issues would be raised with the Division of State Lands (DSL) and the Army Corp of Engineers. The City has received a letter from DSL about they will require a report because of the area being close to an acre in size. Committee Member Jake Masterfield asked about the possibility of mitigates onsite and the requirements for mitigation. Mr. Elliott stated there are the requirements for mitigating onsite, offsite, enhancement, etc. One of the ideas is to create a polishing pond in the pond for enhancement purposes. Committee Member Mrs. Wright asks what a polishing pond is? Mr. Houseman explained the purpose of a polishing pond, essentially it is building a wetland area with plants that the water moves slowly into first, removing metals, etc. before moving into the rest of the pond and further into creeks and river streams. Referring to the polishing pond, Mr. Elliott stated that it might be beneficial for someone to look into someone flying a drone over Ford's Pond to get a baseline of what is in the pond now and compare to once they start discharging the Class A water into the pond.

Mr. Houseman went on to state with this grant they went on to use the accusation costs of the pond as a match, and this has now expired. The group is working with the City to get an updated appraisal and bids. Mr. Elliott stated that he has reached out to two (2) different agencies, first one was not interested and the second one has declined.

The Friends of Ford's Pond met with Sutherlin High School and have partnered up with the wood shop to produce signs. They also partnered up with the local FFA Program.

Blue Zone Update

July 14th Friends of Ford's Pond hosted a Blue Zone event; approximately 75 people attended and walked the pond trail.

Staff Comments - Mr. Elliott wanted to give kudos to Jim Houseman for all his efforts, hard work and dedication to the Ford's Pond Grants and project.

Public Comments – None.

Committee Comments – Chair Vincent asked with the Oregon State Marine Board approval, can we look at them for grants now. Mr. Houseman replied that they could and that they’ve identified that they have funding available.

Next Parks Advisory Committee Meeting to be November 15, 2018.

Adjournment: With no further business the meeting was adjourned at 7:45 pm.

Respectfully submitted by,

Jamie Chartier
City Planner

Chair Seth Vincent

APPROVED BY COMMITTEE ON THIS _____ DAY OF _____, 2018

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