

**CITY OF SUTHERLIN
PLANNING COMMISSION MEETING
CIVIC AUDITORIUM – 7PM
TUESDAY, FEBRUARY 20, 2018**

COMMISSION MEMBERS PRESENT: John Lusby, William Lee, Richard Price, and Michelle Sumner

COMMISSION MEMBERS EXCUSED: Sam Robinison

COMMISSION MEMBERS ABSENT: None

CITY STAFF: Brian Elliott, Community Development Director and Jamie Chartier, City Planner

AUDIENCE: None

Meeting called to order at 7:00 pm by Chair Lusby.

FLAG SALUTE

INTRODUCTION OF MEDIA: None

APPROVAL OF MINUTES

A motion made by Commissioner Price to approve the minutes of the December 19, 2017 Planning Commission meeting; second made by Vice-Chair Sumner.

In favor: Commissioners Price, Lee, Vice-Chair Sumner and Chair Lusby

Opposed: None

Motion carried unanimously.

UGB UPDATE – TRANSPORTATION IMPACT STUDY (TIS)

Jamie Chartier, City Planner, provided the Planning Commission a brief update to the UGB Exchange. She stated that the City Council approved the 1st Reading of the ordinance at the February 12th meeting. The 2nd reading will be at the February 26th meeting; once this is done it will go before the Board of Commissioners on March 7th and from there get submitted to DLCD for their review and adoption. The TIS was completed and ODOT concluded that a “significant effect” would not result from the proposed annexations and zone change. Member of the Planning Commission were thankful for the update.

MONTHLY ACTIVITY REPORT

Brian Elliott, Community Development Director, started with an introduction of Jamie Chartier, City Planner. Then provided updates to several City projects, beginning with Central Avenue. He indicated that the construction is moving along with some cost saving measures started prior to October with utility conflict work and has continued to move forward. The project is currently on schedule with the reconstruction of the ADA ramps. Work on the ramps is currently rotating from the east end of Central to the west end of Central Avenue due to utility conflicts. Mr. Elliott noted that there have not been any traffic control complaints; however, the City continues to receive complaints regarding pot holes.

Mr. Elliott stated that N. Comstock was 100% complete; however, discussions continue regarding the installation of speed bumps/humps and signage.

Mr. Elliott provided an update to the Wastewater Treatment Plant (WWTP), stating that the project will go out to bid in late January or early February, 2018. He stated that the Department of State Lands (DSL) have been great to work with; however the US Army Corp of Engineers (USACE) has caused some major hiccups throughout the project. Three concerns they raised were the Ford's Pond Discharge Line, Staging Area and the Wastewater Treatment Plant Construction Site.

Mr. Elliott concluded his Activity Updates by informing the Commission that the Ford's Pond Community Park Masterplan was adopted by Council on December 11, 2017. Partnering with Friends of Ford's Pond, the City will now pursue grants for Phase 1 and Phase 2.

PUBLIC COMMENT - None

COMMISSION COMMENTS

Commissioner Sumner asked about S. State Street paving repair; Mr. Elliot explained he had spoken to Public Works and it is on their list to get fixed.

ADJOURNMENT - With no further business the meeting was adjourned at 7:20 pm.

Respectfully submitted,
Jamie Chartier

Jamie Chartier, City Planner

APPROVED BY COMMISSION ON THE 20th **DAY OF** March, **2018.**

John Lusby

John Lusby, Commission Chair