

City of Sutherlin
Budget Committee Meeting
Monday, April 10, 2017
Civic Auditorium – 6:38PM

Committee: Tom Boggs, Rebecca Bright-Jones, Charles Brummel, William Lee, Wayne Luzier, Todd McKnight, Dennis Riggs, Forrest Stone, Michelle Sumner, Travis Tomlinson, Seth Vincent

City Staff: City Manager, Jerry Gillham
Finance Director, Dan Wilson
City Recorder, Debbie Hamilton
Deputy City Recorder, Diane Harris
Community Development Director, Brian Elliott
Director of Public Safety, Kirk Sanfilippo
Deputy Fire Chief, Avery Hazzard

Audience: Chuck Brummel, William Lee, Becky Wattles, Floyd Van Sickle, Lisa Childs, Wendy Schulze, Tami Trowbridge, Michelle Sumner

Meeting called to order by Budget Chairman, Wayne Luzier, at 6:38pm.

Roll Call: All present

Introduction of Media: None present

- **Election of Chairman and Co-Chairman 2017-18 FY**

Budget Chairman, Wayne Luzier, asked for nominations for Budget Committee Chair.

MOTION made by Tom Boggs to nominate Rebecca Bright-Jones as Chairman of Budget Committee; second by Todd McKnight.

Discussion: None

In favor: Boggs, Bright-Jones, Brummel, Lee, Luzier, McKnight, Riggs, Stone, Sumner, Tomlinson, and Vincent

Opposed: None

Motion carried unanimously.

Chair Luzier asked for nominations for Budget Committee Co-Chairman.

MOTION made by Boggs to nominate Luzier as Co-Chair of Budget Committee; second by Travis Tomlinson.

Discussion: None

In favor: Boggs, Bright-Jones, Brummel, Lee, Luzier, McKnight, Riggs, Stone, Sumner, Tomlinson, and Vincent

Opposed: None

Motion carried unanimously.

- **Election of Budget Secretary for 2017-18**

Chair Luzier asked for nominations for Budget Committee Secretary.

MOTION made by Boggs to nominate Forrest Stone as Secretary of Budget Committee; second by Luzier.

Discussion: None

In favor: Boggs, Bright-Jones, Brummel, Lee, Luzier, McKnight, Riggs, Stone, Sumner, Tomlinson, and Vincent

Opposed: None
Motion carried unanimously.

- **City Manager’s Budget Message**

City Manager, Jerry Gillham, reported this is his sixth budget process with the City. Cash carryover has grown from \$650,000 [first year Gillham started]; to current amount of over \$1.6 million. Gillham spoke of the importance of having a safe, clean, and desirable community, therefore growth follows resulting in increased revenue. City is continuing to sustain that and have the ability to create reserve funds for future needs. Property taxes and franchise fees are the “meat” of City’s cash flow. Last year City received approximately 3% increase from those fees. This year that increase is over 5%. That does not mean City will not stay vigilant with the budget; personnel cost increases are 8% greater compared to the previous year. However, due to a healthy cash carryover on a year-to-year basis, this can be absorbed. Budget Committee Members are encouraged to review the proposed budget in its entirety; if there are any questions please contact him or the Department Head who generated that portion of the budget for answers up front, prior to the meeting. Staff will help in any way possible.

Continuation of Meeting:

Chair Luzier asked for a motion to continue the meeting to April 17, 2017 at 6:30pm, in the Sutherlin Library Meeting Room.

MOTION made by Stone to continue Budget Meeting to 6:30pm, Monday, April 17, 2017, to be held at Sutherlin Library meeting room; second by Dennis Riggs.

Discussion: None

In favor: Boggs, Bright-Jones, Brummel, Lee, Luzier, McKnight, Riggs, Stone, Sumner, Tomlinson, and Vincent

Opposed: None

Motion carried unanimously.

With no further business tonight, meeting ended at 6:48pm.

Respectfully submitted,

Diane Harris

Diane Harris, Deputy City Recorder

Forrest Stone

Forrest Stone, Budget Secretary

APPROVED BY BUDGET COMMITTEE APRIL 17, 2017