

City of Sutherlin
Budget Committee Meeting
Monday, April 8, 2019
Civic Auditorium – 6:30PM

Committee: Tom Boggs, Charles Brummel, Joe Groussman, Renee Lillie, Todd McKnight, Wendy Schulze, Tom Spelgatti, Adam Stinnett, Forrest Stone, Michelle Sumner, Travis Tomlinson, Seth Vincent, Becky Wattles and Larry Whitaker

City Staff: City Manager, Jerry Gillham
Finance Director/Asst. City Manager, Dan Wilson
City Recorder, Diane Harris
Deputy City Recorder, Melanie Masterfield
Community Development Director, Brian Elliott
Fire Chief, Michael Lane
Deputy Fire Chief, Scott McKnight

Audience: None

Meeting called to order by Budget Co-Chairman, Becky Wattles at 6:30pm.

Roll Call: Travis Tomlinson was excused; Wendy Schulze was absent; Adam Stinnett arrived at 6:34pm

Introduction of Media: None

- **Election of Chairman and Co-Chairman 2019-20 FY**

Co-Budget Chairman, Becky Wattles, asked for nominations for Budget Committee Chair.

MOTION made by Tom Boggs to nominate Chuck Brummel as Chairman of Budget Committee; second by Todd McKnight.

Discussion: None

In favor: Tom Boggs, Chuck Brummel, Joe Groussman, Renee Lillie, Todd McKnight, Tom Spelgatti, Adam Stinnett, Forrest Stone, Michelle Sumner, Seth Vincent, Becky Wattles and Larry Whitaker

Opposed: None

Motion carried unanimously.

Co-Chair Becky Wattles asked for nominations for Budget Committee Co-Chairman.

MOTION made by Tom Boggs to nominate Seth Vincent as Co-Chair of Budget Committee; second by Todd McKnight.

Discussion: None

In favor: Tom Boggs, Chuck Brummel, Joe Groussman, Renee Lillie, Todd McKnight, Tom Spelgatti, Adam Stinnett, Forrest Stone, Michelle Sumner, Seth Vincent, Becky Wattles and Larry Whitaker

Opposed: None

Motion carried unanimously.

- **Election of Budget Secretary for 2019-20**

Co-Chair Becky Wattles asked for nominations for Budget Committee Secretary.

MOTION made by Michelle Sumner to nominate Becky Wattles as Secretary of Budget Committee; second by Todd McKnight.

Discussion: None

In favor: Tom Boggs, Chuck Brummel, Joe Groussman, Renee Lillie, Todd McKnight, Tom Spelgatti, Adam Stinnett, Forrest Stone, Michelle Sumner, Seth Vincent, Becky Wattles and Larry Whitaker

Opposed: None

Motion carried unanimously.

- **City Manager's Budget Message**

City Manager, Jerry Gillham discussed the seven specific funds that the budget covers.

- The General Fund, which covers the city's general operations.
- Special Revenue Funds, like Dial-A-Ride and Motel Tax, are set aside and funds are designated by Council by either resolution or ordinance.
- Enterprise Funds, services that the city provides and charges for (utility services and water/wastewater services).
- Capital Funds, funds that are set aside for Capital projects.
- Debt Service Fund, specifically pays for General Obligation bonds and other city debts.
- Internal Service Funds, the city redistributes expenses to correlate with the financial demands of the city.
- Trust and Agency Funds, collected for a specific purpose identified by an ordinance or another agency.

Budget Chair, Chuck Brummel, called for a continuation of meeting:

MOTION made by Todd McKnight to continue the budget meeting to Monday, April 15, 2019 at 6:30pm, to be held at Civic Auditorium; second by Tom Boggs.

Discussion: None

In favor: Tom Boggs, Chuck Brummel, Joe Groussman, Renee Lillie, Todd McKnight, Tom Spelgatti, Adam Stinnett, Forrest Stone, Michelle Sumner, Seth Vincent, Becky Wattles and Larry Whitaker

Opposed: None

Motion carried unanimously.

With no further business tonight, meeting ended at 6:48pm.

Respectfully submitted,

Melanie Masterfield

Melanie Masterfield, City Recorder

Becky Wattles

Becky Wattles, Budget Secretary

APPROVED BY BUDGET COMMITTEE ON APRIL 15, 2019