

CITY OF SUTHERLIN
Regular City Council Meeting
Sutherlin Civic Auditorium
Monday, February 11, 2019 – 7:00pm

COUNCIL MEMBERS:

Tom Boggs, Michelle Sumner, Forrest Stone, Travis Tomlinson, Seth Vincent and Becky Wattles

MAYOR: Todd McKnight

CITY STAFF: City Manager, Jerry Gillham
City Recorder, Diane Harris
Deputy City Recorder, Melanie Masterfield
Finance Director, Dan Wilson
Community Development Director, Brian Elliott
Police Chief, Troy Mills
Deputy Fire Chief, Scott McKnight
City Attorney, Chad Jacobs (via Skype)

Audience: J. Lindeen Brown, Jim Houseman, Tami Trowbridge, Dian Cox, Chuck & Peggy Brummel, Larry Whitaker and Adam Stinnett

Meeting called to order by Mayor McKnight at 7:00pm.

Flag Salute:

Roll Call: All Present

Introduction of Media: None

PUBLIC COMMENT (agenda items only)

None

PRESENTATIONS

- **Budget Calendar** – Finance Director, Dan Wilson presented the fiscal year 2019-2020 budget calendar for review. The proposed budget will be handed out at the Council meeting on April 8th and April 15th will be the Budget Committee meeting.
- **SDDI Update** – SDDI President, J. Lindeen Brown updated Council. Board members are Joe Grouseman, Joe Barnes, Tami Trowbridge, Jody Arrant, Brian Elliott and Debbie Hamilton. The group has three main focuses, Hometown Hero Banner Program, Downtown Sutherlin Beautification/Hanging Flower Baskets project and Music-off-Central. Grants have been offered to downtown businesses wanting to upgrade their store front awnings. The 2019 Grand Plan meet n greet is at the Community Center on February 21, 2019 at 7pm. We are always looking for volunteers!
 - Currently have 20 veterans featured on hanging banners starting at the Visitors Center and displayed through the east end of town. The banners cost \$150 and are guaranteed for 5 years.
 - 50 hanging baskets are proposed for this year and cost \$125 each.
 - Music off Central is really growing. There will be 7 Friday night concerts throughout this summer. Sutherlin Area Chamber of Commerce helps raise money to pay for the concerts and the first band is already booked. Hoping to get more sponsors this year and are aiming toward getting an amphitheater. Have also partnered with Smitty's Food Mart to be a food vendor.

Questions:

- Mayor McKnight – Can the Hometown Hero Banners be for anyone currently serving?
Absolutely.

- Councilor Sumner – Tell us about the grants for the awnings? *SDDI will donate \$500 towards a business's awning if they want to upgrade their storefront.*

CONSENT AGENDA

- **January 14, 2019 Minutes – Regular Meeting**
- **January 28, 2019 Minutes – Workshop Meeting**

MOTION made by Councilor Stone to approve Consent Agendas as presented; second by Councilor Tomlinson.

Discussion: None

In Favor: Councilors Tomlinson, Boggs, Sumner, Vincent Stone, Wattles and Mayor McKnight

Opposed: None

Motion carried unanimously.

COUNCIL BUSINESS

- **Budget Committee Appointments**

Staff Report – City Recorder, Diane Harris presented four applications to Council for new appointments from Larry Whitaker, Tom Spelgatti, Adam Stinnett and Renee Lillie. Three terms ending December 31, 2021 and one ending December 31, 2019.

Mayor McKnight asked if any applicants in the audience would like to speak on their behalf.

- Larry Whitaker introduced himself. He and his wife grew up in a small town and he worked for a company in California for over 20 years. Has lived back in Sutherlin for the last 26 years. He's a retired Administrative Pastor from Sutherlin Family Church and feels he has qualifications to be on the committee.
- Adam Stinnett introduced himself. Attended junior high and high school here then moved out of state and moved back about 10 years ago. He works in reforestation for Seneca Jones doing the budget for the district and thought his skills would be useful.

Mayor asked appointees which one would like the term ending December 31, 2019. Adam Stinnett accepted making Larry Whitaker, Tom Spelgatti and Renee Lillie have terms ending December 31, 2021.

MOTION made by Councilor Stone to appoint Larry Whitaker, Tom Spelgatti, Adam Stinnett and Renee Lillie to the Budget Committee as presented; second by Councilor Boggs.

Discussion: None

In Favor: Councilors Tomlinson, Boggs, Sumner, Vincent, Stone, Wattles and Mayor McKnight

Opposed: None

Motion carried unanimously.

- **Resolution 2019.02 – Supplemental Budget Adjustment – Police Vehicle**

Staff Report – Finance Director, Dan Wilson provided Council with a budget adjustment worksheet for the replacement of a patrol vehicle due to significant and continuous repairs. It was determined that a new vehicle was needed and was approved at the January 14th Council meeting.

MOTION made by Councilor Boggs to approve Resolution 2019.02 – Supplemental Budget Adjustment as presented; second by Councilor Tomlinson.

Discussion: Councilor Stone – Is this for the patrol vehicle and all the accessories? *Yes.*

In Favor: Councilors Tomlinson, Boggs, Sumner, Vincent, Stone, Wattles and Mayor McKnight

Opposed: None

Motion carried unanimously.

REPORTS

None

CITY COUNCIL COMMENT

Councilor Wattles – A citizen mentioned that the traveling Vietnam Memorial Wall needs a permanent home and Sutherlin was suggested. *City Manager and Mayor – have the person get in contact with City Hall so further research may be done and bring findings back to Council for discussion.*

Councilor Tomlinson - None

Councilor Boggs - None

Councilor Sumner - None

Councilor Vincent - None

Councilor Stone – Talked to Community Development Director, Brian Elliott prior to meeting regarding some water coming across the road by Dairy Queen and that an accident had occurred there last week.

Elliott - Public Works will check into it.

Asked Adam Stinnett [Seneca] about donating trees to put around Ford’s Pond. *Friends of Ford’s Pond President, Jim Houseman - We are working with Sutherlin High School’s FFA program to plant vegetation on the West hill side.*

Mayor McKnight – The Library would like to invite Council and Community to the Quilt of Valor presentation for Mickey and Annie Thompson on Friday, February 15th at 2:30.

PUBLIC COMMENT

None

ADJOURNMENT

With no further business, meeting adjourned at 7:29pm.

Approved: *Jerry Gillham*

Jerry Gillham, City Manager

Respectfully submitted by,

Melanie Masterfield

Melanie Masterfield, Deputy City Recorder

Todd McKnight

Todd McKnight, Mayor

PASSED BY COUNCIL ON MARCH 11, 2019