

CITY OF SUTHERLIN
Regular City Council Meeting
Sutherlin Civic Auditorium
Monday, May 13, 2019 – 7:00pm

COUNCIL MEMBERS:

Tom Boggs, Forrest Stone, Michelle Sumner, Travis Tomlinson, Seth Vincent and Becky Wattles

MAYOR: Todd McKnight

CITY STAFF: City Manager, Jerry Gillham

Finance Director/Assistant City Manager, Dan Wilson

City Recorder, Diane Harris

Deputy City Recorder, Melanie Masterfield

Community Development Director, Brian Elliott

Community Development Specialist, Kristi Gilbert

City Planner, Jamie Chartier

Public Works Director, Aaron Swan

Police Chief, Troy Mills

Fire Chief, Mike Lane

Library Director, Pat Lynch

City Attorney, Chad Jacobs (via Skype)

Audience: Tami Trowbridge, Brandi Whelchel, Jim Houseman, Brian Burke, Robert Woldt, News Review Reporter Janelle Polcyn, State Representative Hayden, Sutherlin FFA Advisor Wes Crawford and students Sydney Allen, Sterling Foster, Alyssa McCormick, Alexa Shaver and Carly Sherman.

Meeting called to order by Mayor McKnight at 7:01pm.

Flag Salute:

Roll Call: Councilor Sumner is excused

Introduction of Media: None

PUBLIC COMMENT (agenda items only)

Robert Woldt expressed opposition for the selling, growing and processing of marijuana in city limits. Looking into it again is a waste of tax payer's money because it was previously voted down by the citizens of Sutherlin. Woldt referred to the City of Sutherlin's Vision Goal #4 (Establish Sutherlin as a regionally recognized community for its attractive and positive image) and that having dispensaries in town doesn't follow that. He doesn't see how having dispensaries would portray a positive family image and feels they should not be allowed.

PRESENTATIONS

• **EMS Week – Proclamation**

Mayor McKnight read a Proclamation in honor of EMS week, May 19-25, 2019. Bay Cities Operations Manager, Brian Burke accepted the proclamation and spoke about activities that will be taking place during that week. There will be a Luau Celebration on Tuesday, May 21, 2019 at Bay Cities Headquarters office on Cedar St from 5-8pm. Burke presented the City of Sutherlin with a plaque of support, Mayor McKnight accepted.

• **Sutherlin Library Updates**

Library Director, Pat Lynch handed out information displaying upcoming events and activities happening over the summer. Lynch spoke of projects and initiatives that will be taking place in 2019.

- Hunt Research Center, Opening Soon
- Volunteer Information and Support

- Book Share for Those In Care (Children and older adults)
 - Start date July 1st
- Dolly Parton Imagination Library
 - Effective summer 2020, when you sign up, this program will send a book to every child ages 0-5 each month in Sutherlin and Oakland at no charge.
- Sutherlin Library Foundation Endowment

Upcoming Milestones:

- July 2019 – Joining the Oregon Digital Library Consortium
- 2nd Anniversary Celebration
- August 2019 - Adding the 5,000th new title
- Summer 2019 – The 1,500th library card will be issued.

- **Sutherlin FFA – Conceptual Plan for City Center Park**

Community Development Director, Brian Elliott spoke of the lot located west of the Fusion building. Council had directed Staff to reach out to the Sutherlin FFA to develop a conceptual plan. SHS Sophomore Sterling Foster introduced Senior Sydney Allen, Juniors Carly Sherman, Alexa Shaver and Alyssa McCormick. Foster spoke of the importance of continuing the beautification process that has already been set as a precedence around town. The idea was to create a multi-use park that would be available for everyone. In addition, Allen felt that having something long lasting, that the students can be a part of and give them a way to display their talents and abilities for the community would make it rewarding. Sherman explained how they brainstormed ideas and listened to suggestions from several other students. She suggested creating a mural on the side of the building to show the history of Sutherlin. Shaver described the current look and what it could look like when finished. She reiterated that it will give the students something to be proud of, possibly spark community volunteer work and will help promote city beautification. Foster and Allen presented a sky view print out displaying what the park could look like. McCormick operated the power point and showed a 3D video of the park. Students expressed that they're open to any suggestions.

- Councilor Stone asked if water and sewer services were available. *Public Works Director, Aaron Swan – Yes.*
- City Manager, Jerry Gillham - Could there be parking on the alley side? *Foster – Yes and people will have access to Central from the alley.*
- Mayor McKnight expressed that he would like to encourage the FFA and other students to come up with the design. *Foster – We can incorporate landscaping, horticulture, woodshop and metal shop.*

Gillham wanted it made clear that this plan will become part of the City's Strategic Plan and this park will be implemented. The students will build a plan with a timeline and the City will build a budget around the plan. A round of applause was given to the students.

CONSENT AGENDA

- **April 8, 2019 Minutes – Regular Meeting**
- **April 22, 2019 Minutes – Workshop Meeting**

MOTION made by Councilor Stone to approve Consent Agendas; second by Councilor Vincent.

Discussion: None

In Favor: Councilors Wattles, Tomlinson, Boggs, Vincent, Stone and Mayor McKnight.

Opposed: None

Motion carried unanimously.

COUNCIL BUSINESS

- **Resolution No. 2019.09 – Sutherlin/Oakland Enterprise Zone**

Staff Report – Community Development Specialist, Kristi Gilbert and CCD (Coos, Curry, Douglas) Business Development Corp, Community Development Specialist, Brandi Whelchel asked Council to approve the re-designation of the Sutherlin/Oakland Enterprise Zone. A public meeting was held at Civic Auditorium on April 26, 2019 with no oppositions.

MOTION made by Councilor Stone to approve Resolution No. 2019.09 – Sutherlin/Oakland Enterprise Zone as presented; second by Councilor Tomlinson.

Discussion: None

In Favor: Councilors Wattles, Tomlinson, Boggs, Vincent, Stone and Mayor McKnight.

Opposed: None

Motion carried unanimously.

- **Approval Award – Nonpareil Water Treatment Plant Disinfection System**

Staff Report – Elliott asked Council to award the contract to Stettler Supply Company in the amount of \$179,305 for the Nonpareil WTP Disinfection System Improvement. Currently, Chlorine Gas is used to disinfect potable water. Due to the hazardous nature of Chlorine Gas, it was deemed high priority to switch to Liquid Sodium Hypochlorite for a disinfectant. On May 9, 2019, the City of Sutherlin received three bids from Prime Contractors. The Dyer Partnership Engineers & Planners, Inc Project Engineer, James Parmenter disclosed a letter of recommendation.

MOTION made by Councilor Stone to approve Award – Nonpareil Water Treatment Plant Disinfection System as presented; second by Councilor Vincent.

Discussion:

- Councilor Stone - What's the hazards of this new chemical? *Elliott – It's a much lower hazard compared to Chlorine Gas.* What happens if it spills? *It'll be in a self – contained, double walled container. Eye wash stations will be placed around the whole facility.*
- Councilor Boggs - Where's Stettler Supply Company from? *Salem.* Where's Pacific Excavation, Inc from? *Eugene.*
- Councilor Stone - How long will it take to get the system implemented? *After the award approval, they have 120 days for completion.* Does the plant get shut down during that time? *No.*

In Favor: Councilors Wattles, Tomlinson, Boggs, Vincent, Stone and Mayor McKnight.

Opposed: None

Motion carried unanimously.

- **Dump Truck Purchase Approval – Wastewater Treatment Plant**

Staff Report – Public Works Director, Aaron Swan requested the purchase of a Freightliner dump truck from McCoy Freightliner of Portland in the amount of \$135,177. He also provided a quote and spec proposal.

MOTION made by Councilor Boggs to approve Dump Truck Purchase – Wastewater Treatment Plant as presented; second by Councilor Stone.

Discussion:

- Councilor Boggs - How often do we use a 10 yard truck? *Swan - It's part of the design for the WWTP. It will make a lot less trips.*
- Councilor Tomlinson - What's the timeline on delivery? *Next winter.*
- Councilor Stone asked if the quoted cost included everything for the truck. *Yes*
- Mayor asked Finance Director, Dan Wilson if the budget was adequate for this purchase. *Wilson – Yes.*
- Councilor Stone - What will happen to the current truck? *Swan – We will eventually surplus it out.*

In Favor: Councilors Wattles, Tomlinson, Boggs, Vincent, Stone and Mayor McKnight.

Opposed: None

Motion carried unanimously.

REPORTS

- **Wastewater Treatment Plant Construction Quarterly Update**

Steve Major from The Dyer Partnership Engineers and Planners provided a power point presentation on the treatment plant construction. Looking to start up the treatment process in July. Based on the contract, the project is 65% complete by time; 60% complete by dollar amount and 57% complete by actual construction. They recently received a lot of equipment that has yet to be installed. The contractor is looking at being completed by October with final completion, everything up and running, by the end of the year. Major continued with his power point presentation showing images of the progress.

- Councilor Stone - Will you save power with the new system? *Yes, it's more efficient than what we currently have?* How much pressure is blowing into Ford's Pond? *The pump installed is a lot lower pressure.*

- **Consideration Authorization of Marijuana Sales in City Limits**

Gillham stated - All the information needed is in the staff report and staff is available to answer questions.

- Councilor Stone asked City Attorney, Chad Jacobs (available by skype) if hemp was considered marijuana. *No, under the state law, the definition of marijuana excludes hemp.* Under state law, we can't discriminate against an agricultural product.
- Councilor Wattles inquired about the public safety portion of the report, questioning the one break in and low associated crime? *Police Chief, Troy Mills - Of the cities around the state that were checked there was only one break in reported at a dispensary and there wasn't any statistics that showed if crime had gone up due to dispensaries.*
- Councilor Tomlinson - We could at least get some income from the dispensaries if they come here but we should leave it up to the citizens.
- Councilor Boggs - Been researching other states that have approved it and has noticed that their stats have all raised with drug and traffic charges. In 2016 when it was voted down, it was said to be revisited in 2018. He agrees that the voters should determine if they want it.
- Councilor Stone - You don't know what a business will contribute to the community until they move here. Agrees that it can go back to the voters but feels its discrimination against a business if we don't allow them.
- Councilor Tomlinson agrees – The revenue can be turned back into the community.
- Councilor Vincent - Spoken with people both for and against this topic and he feels the Council should stay out of it and let the citizens decide if they want to put it on the ballot.
- Mayor has heard from people on both sides of the debate as well. He feels that we should leave it to the citizens and what they want to do. Appreciated the research the staff did.

It was consensus of Council to let the citizens decide to put it on the ballot.

STRATEGIC PLAN UPDATE

None

CITY COUNCIL COMMENTS

Councilor Wattles

- The baskets are beautiful and the splash pad is great.
- Why is there an area by Faith Baptist Church, near Casa De Loma, with gaps in the sidewalk? *Swan - Didn't have enough money for the sidewalk to be continuous. In the next few years, we'll be continuing it.*
- The on-ramp at exit 135 is really rough. *That's ODOT and they'll be re-surfacing it this summer.*

Councilor Boggs

- Congratulations and thank you to all Emergency Services personnel.
- Why are there big holes dug on Ft McKay? *Swan - New sewer lines are going in.*
- Everett street property is getting cleaned up. *Gillham - The new tenant manufactures specialized rifle barrels for the military.* Councilor Vincent commented that the owner would like to work with the High school metal shop students.

Councilor Tomlinson

- Has noticed that since the Central Ave project, businesses are making building improvements and it looks nice.

Councilor Sumner

- Absent - Excused

Councilor Vincent

- Thanked Public Works crew for getting the Splash Pad up and going.

Councilor Stone

- Do we buy the flower baskets from the Sutherlin FFA? *Elliott – No. Why not? Swan – We did a few years back. Gillham – It's my understanding they aren't equipped to handle the demands of both the plant sale and the City's order. Deputy City Recorder, Melanie Masterfield – The green houses aren't equipped to grow them for an extended period of time to reach the size needed.*
- Is the Central Ave project done? *Swan – We are close.*
- Can we get a traffic signal on the west side of town? *Elliott - working on it.*

- The road from the bridge to the traffic light near the fire station has holes that need fixed. *Swan – That’s the County’s responsibility and we’re working on getting them out to fix it.*

Mayor McKnight

- Acknowledged the Food Pantry for hosting their annual dinner at the Community Center and The Lion’s Club for having their Mother’s Day Breakfast. Thanked SDDI, the flower baskets look great.
- Thanked Debbie Hamilton for helping him with Career Day at West Intermediate School.
- The Splash Pad at the park is great.

PUBLIC COMMENT

None

ADJOURNMENT

With no further business meeting adjourned at 8:26pm.

Approved:

Jerry Gillham

Jerry Gillham, City Manager

Respectfully submitted by,

Melanie Masterfield

Melanie Masterfield, Deputy City Recorder

Todd McKnight

Todd McKnight, Mayor

PASSED BY COUNCIL ON JUNE 10, 2019