

# COUNCIL PRIORITIES / OPERATIONAL INITIATIVES

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Objective: Goal 5 <b>2019 Council Priority</b>	Due Date	Council Date	Status
<b>Examine System Development Charge (SDC) Rates</b>			
1. Budget for a complete SDC study	2018-19		Completed
2. Complete Request for Proposal and candidate selection	Apr '19		Completed
3. Conduct applicable city survey	May '19		
4. Re-examine the city's forecast infrastructure costs	Jul '19		
5. Develop new SDC matrix and present to Council (Workshop)	Sep '19	9/23/2019	
<b>Objective: Goals 1,2, 3, 4 &amp; 5 <b>2019 Council Priority</b></b>			
<b>Create a Street Management Masterplan w/Funding Options</b>			
1. This is a joint department project, please see details in CDD/PW-Transportation	TBD		
<b>Objective: Goals 1, 3, 4, 5 &amp; 6 <b>2019 Council Priority</b></b>			
<b>Consider implementation of Urban Renewal District</b>			
1. This is a joint departmental project, please see details in CDD-Planning.	TBD		
<b>Objective: Goal 5</b>			
<b>Infrastructure Finance Plan</b>			
1. Identify industrial zoned lands lacking Water & Sewer service and other public facilities	TBD		
2. Develop cost data that would identify cost of each public facility for each site.			
3. Report to Council			
<b>Objective: Goal 5</b>			
<b>Create a long-term budget forecast - (on-going)</b>			
1. Project revenues over a five-year horizon	May '19		
2. Project expenditures over a five-year horizon	May '19		
3. Combine projections for projecting fund balance	Jun '19		
4. Report to Council	Jul '19	7/22/2019	
<b>Objective: Goals 4 &amp; 5</b>			
<b>Explore tax credit program for owners making property improvements</b>			
1. Determine what "tax credits" could be created by the City	TBD		On hold pending "Oregon Only" project
2. Perform a cost/benefit analysis of such a program			
3. Develop a staff report			
4. Report to Council			
<b>Objective: Goal 5</b>			
<b>Continue WWTP reporting compliance and ARRA reporting until completion</b>			
1. Monthly project management reports and certified payrolls	ongoing		
2. Change order requests	ongoing		
3. DEQ Reporting	ongoing		
4. Final report to Council	TBA		

Note: "Report to Council" can be a written update, presentation, or a Workshop

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<b>FINANCE</b>			<a href="mailto:d.wilson@ci.sutherlin.or.us">d.wilson@ci.sutherlin.or.us</a>
<b>Objective: Goal 5</b>			
<b>Earn a "clean audit" (On-going)</b>			
1. Preliminary field work with auditors and issue confirmation letters	Jun '19		
2. Close books (accounts receivable and accounts payable)	Aug '19		
3. Prepare for and assist with final field work with auditors	Sep '19		
4. Review draft of the financials and prepare the Management Discussion & Analysis	Oct '19		
5. Accept audited financials and present to council	Dec '19	12/9/2019	
6. File with the state and provide continuing disclosure on outstanding debt issues	Dec '19		