

**CITY OF SUTHERLIN
LIBRARY ADVISORY BOARD
C. Giles Hunt Memorial Library
Tuesday, February 13, 2018**

Board Members: Nancy Anderson, Gwen Best, Carleen House, Silvia Monas, Chair, Rick Troxel, Rannah Williams, Brandilyn Van Dolah

City Staff: Debbie Hamilton, Library Director; Patrick Lynch, Library Operations Manager

Absent: Brandilyn Van Dolah

The meeting was called to order at 4:41pm by Chair, Rick Troxel.

Board Business:

Approval of Minutes: Motion by Best, second by Monas to approve the minutes of the January 23, 2018 meeting.

Motion carried unanimously.

City Business: Director Hamilton had nothing to report.

Library Operations Manager: Lynch reported that budget documents for the City have been submitted. The next volunteer meeting will be on February 15 at 2PM. Future meetings will be on the 3rd Thursday of each month. A meeting will be scheduled with the school district representatives to streamline background checks and expedite tech issue solutions.

Children's Programs: Anderson reported that the Story Time events are set for the month and the library will participate in a Celebration of Literacy event on 2/24/18 at the Fairgrounds and will have a booth at the event.

Foundation Board Report: Monas – nothing to report.

Regional Library Initiatives: Chair Troxel – No major news regarding the future for cooperative program. Discussions continue with other library representative.

Spring Fundraiser Event: Chair Troxel – date to be reset; a team is working on details.

Closing Remarks: Future meetings discussed with one per month for the Advisory Board; once monthly for the Foundation.

Next meeting of the Advisory Board: 2/27/2018 at 4: 30 PM

Meeting adjourned at 6:14 PM

Respectfully submitted,

Patrick Lynch

Patrick Lynch, Operations Manager

Rick Troxel

Chair, Rick Troxel