



City of Sutherlin
Planning Commission Meeting
Tuesday, August 21, 2018
7:00 p.m. – Sutherlin Library Meeting Room
Agenda

Pledge of Allegiance

Introduction of Media

Approval of Minutes

July 17, 2018 – Regular Meeting

Quasi-Judicial Hearing(s)

- 1. RODNEY LINTON (representative for Saint Vincent de Paul)**, request for a Conditional Use Permit to authorize Vehicle sales on property located on the north side of E. Everett Avenue in the City of Sutherlin. Vehicle Sales and Services, including fuel sales are a conditionally permitted use in the C-1 zone. The proposed use will be located in the northeast section of the property and within the existing building. The subject 0.12 acre property is described as Tax Lot 11500 in Section 17DC, T25S, R5W, W.M.; Property ID No(s). R56310; and is addressed as 117 E Everett Avenue. It is designated Commercial Business District by the Sutherlin Comprehensive Plan and zoned (C-1) Downtown Commercial. **PLANNING DEPARTMENT FILE NO. 18-S010. (Continued from the June 19, 2018 and July 17, 2018 Meeting).**

Monthly Activity Report(s)

Public Comment

Commission Comments

Adjournment

**CITY OF SUTHERLIN
PLANNING COMMISSION MEETING
CIVIC AUDITORIUM – 7PM
TUESDAY, JULY 17, 2018**

COMMISSION MEMBERS PRESENT: John Lusby, Collin Frazier, Adam Sarnoski and Elaine Swanson

COMMISSION MEMBERS EXCUSED: William Lee

COMMISSION MEMBERS ABSENT: Sam Robinson and Richard Price

CITY STAFF: Jamie Chartier, City Planner and Kristi Gilbert, Community Development Specialist

AUDIENCE: Peggy Frazier and Rodney Linton

Meeting called to order at 7:00 pm by Chair Lusby.

FLAG SALUTE

INTRODUCTION OF MEDIA: None

APPROVAL OF MINUTES

A motion made by Commissioner Sarnoski to approve the minutes of the June 19, 2018 Planning Commission meeting, second made by Commissioner Frazier.

In favor: Commissioners Swanson and Chair Lusby

Opposed: None

Motion carried unanimously

APPROVAL OF FINDINGS OF FACT

A motion was made by Commissioner Frazier to approve the Findings of Fact for the City of Sutherlin's request to adopt the Water Master Plan (File No. 18-S009) presented at the June 19, 2018 Planning Commission meeting; motion seconded by Commissioner Sarnoski.

In favor: Commissioners Swanson and Chair Lusby

Opposed: None

Motion carried unanimously.

QUASI-JUDICIAL PUBLIC HEARING

Hearing for Conditional Use Permit File No. 18-S010 was continued from the June 19, 2018 Planning Commission hearing. The applicant, Rodney Linton reported to the Commission and Staff that the property owner was not interested in paving the parking lot. His Board (Saint Vincent de Paul) wanted to know when the code went into effect and why they would be required to pave. City Staff clarified that all new development is required to pave per the Sutherlin Development Code.

Mr. Linton then indicated they would have to withdraw their application. Jamie Chartier, City Planner asked him to submit a letter of withdrawal to the file.

Chair Lusby closed the public hearing portion for this application.

MONTHLY ACTIVITY REPORT

Mrs. Chartier asked the Commissioners if they had any questions with the Activity Report that was given to them in their packets. Commissioner's did not have any questions and appreciate receiving the activity report in the packets.

PUBLIC COMMENT - None

COMMISSION COMMENTS - None

ADJOURNMENT - With no further business the meeting was adjourned at 7:12 pm.

Respectfully submitted,

Jamie Chartier, City Planner

APPROVED BY COMMISSION ON THE _____ DAY OF _____, 2018.

John Lusby, Commission Chair



Community Development
126 E. Central Avenue
Sutherlin, OR 97479
(541) 459-2856
Fax (541) 459-9363
www.ci.sutherlin.or.us

City of Sutherlin

August 14, 2018

MEMORANDUM

TO: Planning Commission Members

FROM: Jamie Chartier, City Planner

RE: RODNEY LINTON (representative from Saint Vincent de Paul), request for a Conditional Use Permit to authorize Vehicle Sales on property located at 117 E. Everett Avenue. Planning Department File No. 18-S010.

During the June 19, 2018 Planning Commission meeting on the above referenced matter, the Planning Commission opened the hearing and heard testimony from the applicant. At the request of the applicant, the hearing was continued to July 17, 2018. During the July 17, 2018 hearing, the applicant stated that Saint Vincent de Paul and the property owner could not come to an agreement to fulfill condition number six (6), therefore would submit a letter to the file withdrawing the application. Since the previous hearing, the property owner has since changed their mind and is willing to fulfill condition number six (6) listed in the Staff Report.

Therefore, the public hearing has been continued to **August 21, 2018 at 7:00 p.m.** to allow the Planning Commission to reopen the public hearing.

c:



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City of Sutherlin

Date: August 14, 2018
To: Sutherlin Planning Commission
From: Community Development
Re: Monthly Activity Report

This report is provided in an effort to keep you apprised of recent land use and other relevant activities.

TRANSPORTATION

Central Avenue Paving Improvement is nearly completed. It is now a smooth drive through the City. Contractor is working on a preliminary punch list and the City has authorized a 30 day extension for project completion.

Valentine Ave Paving Improvement is in the surveying and design phases, with final plans to be submitted in December, 2018. Actual construction anticipated to begin May of 2019. Currently on schedule!

UTILITIES

Tapani Construction, Inc began construction on the Wastewater Treatment Facility on May 29, 2018. Construction is underway and on schedule.

LAND USE ACTIVITY

Building Worksheets

- 2018-01 – 2018-74 on previous Activity Report(s)
- 2018-75 538 Tanglewood – Garage
- 2018-76 607 Wildcat Canyon Rd – Single Family Dwelling
- 2018-77 328 Dakota Street – Commercial Bldg Remodel
- 2018-78 2064 Culver Loop - Gazebo
- 2018-79 1676 Scardi Blvd – Single Family Dwelling
- 2018-80 1389 Airway Ave – solar panels
- 2018-81 1621 W. Central Ave – Electric Vehicle charging station
- 2018-82 1716 Scardi Blvd – Single Family Dwelling
- 2018-83 550 E Everett Ave – Interior Remodel
- 2018-84 1000 E Central Ave, Sp 28 – Carport

Active Land Use Applications

18-S001 – 18-S011 on previous Activity Report(s)
18-S012 – Danoff Class A Variance

Right of Way Applications

18-01 – 18-22 on previous Activity Report(s)
18-23 – Avista – 150 Myrtle St to 347 Myrtle St
18-24 – Avista – 279 Taylor St east