

**RESOLUTION NO. 2018.17**

**A RESOLUTION REPEALING RESOLUTIONS 2015.11, 2015.14, 2015.15 AND ADOPTING A SINGLE FEE SCHEDULE FOR THE CITY OF SUTHERLIN**

**WHEREAS**, the City of Sutherlin (“City”) Sutherlin Municipal Code Section 3.04.010 specifies that the City Council shall establish fees for City services by resolution; and

**WHEREAS**, with Council and staff analysis, it is in the city’s best interest to combine Resolutions 2015.11, 2015.14 & 2015.15 Fee Schedules into a single resolution; and

**WHEREAS**, after comprehensive analysis, examining all city fees to determine reasonableness and current relevancy; and

**WHEREAS**, The City Council recently approved amendments to Sutherlin Municipal Code Sections 5.08.040 (E ) and 5.12.170, and adopted Resolution No. 2018.15 establishing Insurance Liability Limits for street vendors, limousine, taxicab owner/operators and users of city facilities as required per user’s applications and needs to be incorporated into the fee,

**NOW, THEREFORE, BE IT RESOLVED, THE CITY COUNCIL OF THE CITY OF SUTHERLIN, a Municipal Corporation of the State of Oregon, adopts Resolution No. 2018.17 establishing city fees as follows:**

**Business Fees:**

Liquor License	
New .....	\$100.00
Change .....	\$75.00
Renewal.....	\$35.00
Social Gaming License	
Application (non-refundable) .....	\$25.00
Table Fee (non-refundable) .....	\$100.00 / table (annual)
Street & Sidewalk Vendors (License).....	\$25.00 (annual)
Taxicabs & Limousines	
Application.....	\$25.00
License Fee .....	\$15.00 (annual)
Certification Fee.....	\$15.00
Taxicab Stand Fee.....	\$10.00
Used Merchandise Dealer Permit .....	\$1.00

**Community Center:**

Main Hall	
Hourly Rate.....	\$20.00
4 Hours.....	\$70.00
8 Hours.....	\$140.00
All Day.....	\$170.00
Main Hall & Kitchen	
Hourly Rate.....	\$30.00

4 Hours.....	\$100.00
8 Hours.....	\$170.00
All Day.....	\$200.00
<b>Kitchen</b>	
Minimum up to 4 Hours.....	\$50.00
All Day.....	\$100.00
<b>Meeting Room</b>	
Hourly Rate.....	\$10.00
4 Hours.....	\$25.00
8 Hours.....	\$50.00
All Day.....	\$75.00
<b>Entire Center</b>	
Hourly Rate.....	\$35.00
4 Hours.....	\$125.00
8 Hours.....	\$200.00
All Day.....	\$250.00

**Finance, Administration, and Other Fees:**

Administrative Appeal Fee.....	\$50.00
<b>Communications Fees</b>	
Administrative Fee.....	\$500.00
<b>Private Communications System</b>	
Annual License Fee.....	\$2.00 / linear ft. of public property
Lien Search.....	\$25.00 / property lien search
N.S.F. Charge.....	\$25.00
<b>Police / Fire Reports</b>	
6 pages or less.....	\$10.00
7 pages or more.....	\$20.00
Fingerprints (up to 2 print cards).....	\$25.00
Students.....	\$10.00
Additional cards.....	\$10.00 / each
Photos, CD's (Police Department).....	\$15.00
DVD's (Police Department).....	\$20.00

**Health & Safety Fees:**

<b>Noxious Growths</b>	
Cost of Abatement.....	Cost
Administrative Charge.....	\$150.00 /parcel

**Municipal Court Fees:**

Court Appointed Attorney.....	up to \$150.00
Collections Fee.....	25% of fine (not to exceed \$250)
Deferment / Prosecution Fee.....	Not to exceed \$150.00 / offense
Diversion Extension.....	\$25.00
<b>Installment Fee</b>	
Fine under \$300.00.....	\$15.00

Fine \$300.00 or over .....	\$25.00
Jail Reimbursement.....	
.....actual cost of expenses incurred not to exceed \$60/day (ORS 169.151)	
License Suspension / Reinstatement.....	\$25.00
Payment Extension.....	\$25.00
Seat Belt Assessment .....	\$25.00
Show Cause Letter .....	\$25.00
Warrant .....	\$100.00

**Park Use Fees:**

Permit Processing Fee .....	\$15.00
Special Events Permit, exclusive park use.....	\$200.00 / day

**Park Use Fee Waiver:**

*Prospective users may submit, with a park use request, a request to have the City waive payment of all or part of the park use fee. The City, at its discretion, may waive the park use fee if the following applies:*

- 1. The applicant is a private nonprofit association or corporation, located within the city or which provides services within the city;*
- 2. The applicant is a volunteer organization that provides services that benefit the city or the citizens of the city.*

**Insurance Liability Limits:**

Street Vendors, Limousine and Taxicab owner/operators and users of city facilities, per occurrence.....	\$3,000,000
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**Planning & Development Fees:**

Amendment – Major .....	75% of current fee
Amendment – Minor .....	\$200.00
Annexation.....	\$600.00
Appeal .....	\$330.00 + costs
Building Permit.....	Douglas County Fee
Commercial Site Review.....	\$200.00
Comprehensive Plan Amendment / UGB Expansion .....	\$1200 + costs
Conditional Use Permit.....	\$725 + Legal Fees
Expedited Land Division:	
Base Fee.....	\$1800.00 + \$30 per proposed parcel
Arbitrator.....	\$150.00/HR
Extensions .....	\$200.00
Home Occupation.....	\$200.00
Issuance of Address.....	\$25.00
Land Partitions:	
Tentative Plan.....	\$300.00
Final Plat.....	\$200.00
Land Use Compatibility Statement.....	\$50.00
Lot Line Adjustment.....	\$200.00
Manufactured Home Park.....	\$600.00 + \$30/space over 10

Multiple Applications:

Full fee - highest application + 50% of 2<sup>nd</sup> application fee

Planned Unit Development (PUD).....	\$930.00 + \$30/unit over 10
Pre-Application Conference.....	\$125.00
Right of Way Permit.....	\$50.00
Sign Permit.....	\$50.00

Subdivision:

Tentative Plan.....	\$800.00 + \$30/unit over 10
Final Plat.....	\$200.00
Temporary Family Hardship.....	\$200.00
Temporary Use Permit.....	\$270.00

Vacations:

Lot Line, etc. ....	\$200.00 + costs
Street/Alley.....	\$400.00 + improvements + costs

Variances:

Class A&B.....	\$300.00
Class C.....	\$460.00
Worksheet Permit.....	\$50.00
Zone Change:.....	\$1200.00 + costs

**Public Records Fees**

Electronic Formats

Each DVD.....	\$15.00
Each CD.....	\$15.00
Additional charge.....	(see Research Fees)

Copies per Page

8.5 x 11 black & white (per side) .....	\$0.25
11 x 17 black & white (per side).....	\$0.50
8.5 x 11 color (per side) .....	\$0.50
11 x 17 color (per side) .....	\$1.00
Photo quality paper .....	Additional \$0.50 / page

Research Fees

Up to 30 minutes .....	Copy costs only
30 minutes to 2 hours .....	Copy costs + \$25.00 / hour
Over 2 hours .....	Employee cost (not to exceed \$45.00/hr.)
Maps & Nonstandard Documents .....	Actual cost for reproduction

**System Development & Hook-Up Fees**

Water

SDC.....	\$1,621.50 / <i>EDU</i>
Admin Fee.....	2% of SDC

Hook-up:

Inspection and Connection at actual cost; actual cost to be calculated at time of installation; the following are averages:

5/8" to 1" .....	\$350.00
1-14" to 2" .....	\$500.00
2" to 6" .....	\$400 + Materials
Meter .....	Actual Cost

Sewer	
SDC .....	\$128.50 / <i>EDU</i>
Hook-up .....	\$490.00
Transportation SDC .....	\$122.25 / <i>ELNDT (Equivalent Length New Daily Trip)</i>
Parks SDC .....	\$500.00
West Side Special SDC .....	\$247.00

**Utility Fees:**

<b>Sewer</b>	<b>7/1/18</b>	<b>7/1/19</b>	<b>7/1/20 *</b>
Single-family Residential			
Flat Rate .....	\$51.78	\$57.97	\$58.55
Multi-family Residential			
Flat Rate -80% of single-family rate (per unit) .....	\$41.42	\$46.38	\$46.84
Commercial/Industrial			
Base rate per account-includes 4,500 gallons/month .....	\$51.78	\$57.97	\$58.55
Commercial/Industrial			
Consumption per 1,000 gallons/month above 4,500 .....	\$7.76	\$9.91	\$10.01
Commercial/Industrial			
Strength surcharge-per 1,000 gallons/month .....	varies	varies	varies
Step Surcharge			
Per account-Calapooia and Knolls Estates .....	\$11.00	\$11.00	\$11.00

- Notes:
1. Consumption is water to treatment plant, which may be less than water received through water meter. Adjustments, as requested by customer, analyzed and determined in amount by the City Public Works Director and approved by the City Manager, may be made.
  3. Strength surcharges are charged to recover additional treatment costs associated with high strength waste. The Public Works Director shall make the determination of costs.

<b>Water</b>	<b>7/1/18</b>	<b>7/1/19 *</b>
Base Rate per account:		
Multiple connections behind meter (per unit) .....	\$12.76	+annual CPI
3/4" meter .....	\$25.54	+annual CPI
1" meter .....	\$51.10	+annual CPI
1 1/2" meter .....	\$89.44	+annual CPI
2" meter .....	\$140.57	+annual CPI
3" meter .....	\$345.09	+annual CPI
4" meter .....	\$498.48	+annual CPI
6" meter .....	\$1,546.64	+annual CPI
10" meter .....	\$2,556.41	+annual CPI
Consumption .....	\$3.26/1000 gal.	+annual CPI
Meter Accuracy Test .....	\$100.00	\$100.00

Bulk Water		
Connection fee - Developers.....	\$50.00 month + usage	
Connection fee - Bulk Water Wholesalers...	\$50.00 month + usage	
Water rate.....	\$3.26/1000 gal.	+annual CPI
Damage to meters		
Removal of meter.....	actual cost	actual cost
Administration/overhead plus fee.....	\$250.00	\$250.00
Deposit.....	\$100.00	\$100.00
Reconnect.....	\$25.00	\$25.00
Temporary Water Connection.....	\$25.00	\$25.00
Late fee.....	\$15.00	\$15.00

\* Ongoing annual increases based on CPI

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Todd McKnight, Mayor

ATTEST:

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Diane Harris, City Recorder, CMC