

**CITY OF SUTHERLIN
PLANNING COMMISSION MEETING
CIVIC AUDITORIUM – 7PM
TUESDAY, JULY 15, 2014**

Commission Members:

John Lusby, Michelle Sumner, Bertha Egbert, Mike Meier, Adam Sarnoski, Mike Flick, Floyd Van Sickle

City Staff: Community Development Director, Vicki Luther
Community Development Technician, Billie Wright

Audience: None

Meeting called to order at 7:00 pm by Chair Lusby.

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Introduction of Media – None present.

- **Approval of Minutes**

MOTION made by Commissioner Van Sickle to approve the minutes of the June 17, 2014 Planning Commission meeting; second made by Commissioner Egbert.

In favor: Commissioners Meier, Flick, Sarnoski, Van Sickle, Sumner, Egbert, and Chair Lusby

Opposed: None

Motion carried unanimously.

Director Luther provided a report in an effort to keep the Planning Commission apprised of recent land use and other relevant activities.

- **Staff Reports**

Economic Development – Director Luther reported the Economic Development Opportunities Analysis Advisory Committee met yesterday, July 14th. A worksheet was created with nineteen sites in the Industrial Land Inventory; the committee used a scoring system to identify the top five or six sites most likely to develop. A consultant is researching these properties for marketability. Discussion ensued concerning environmental issues, such as wetlands, on these sites.

Transportation – Luther reported the Pavement Management 2013-14 Overlay project was completed by Knife River the end of June. The three overlay areas were Dakota Street from Central to Clover Leaf Loop, E. Fourth Avenue from Sherwood to Crowne Point, and E. Everett Avenue from Umatilla to Waite Street.

Slurry Seals 2014-15 project has been scheduled for the weekend of July 26th; contractor is Blackline. There are eighteen streets targeted for sealing, listed on report provided.

The 2014-15 Overlay project for Myrtle Street and Tanglewood will be going out to bid soon.

Comstock Connector Street project is scheduled to start July 21st, and is to be completed in September of this year. Knife River was awarded the contract for the Comstock Connector project as well as the County Comstock Reconstruction project which started June 13th. Contractor is currently installing drain pipe between Koleno Avenue and Duke Road; sidewalk preparation work is also being done. Informational updates for this project are being posted on the home page of the City's website until completion.

The rebuild of Valentine Street is in the budget to begin the end of this fiscal year.

Land Use Activity – Luther reported an application for Kim's Court is in process to remove old mobile homes and replace with senior apartments. Asbestos and dismantling issues were discussed. Parking spaces, location for dumpster, and mailbox placement were also concerns raised by the commissioners.

SUB-12-01 Brooks Village subdivision – still pending.

SUB-13-02 Fairway Ridge subdivision appeal – public hearing scheduled before the City Council was continued until July 28, 2014.

Red Rock Trail is scheduled to go to bid October 9th, but may be pushed out to November due to time necessary to secure right of way property. This should not affect the completion date.

- **Public Comment** – None
- **Commission Comments** – None
- **Adjournment**

With no further business the meeting was adjourned at 7:30 pm.

Respectfully submitted,

Billie Wright

Billie Wright
Community Development Technician

APPROVED BY COMMISSION ON THE 19th DAY OF AUGUST, 2014

John Lusby

John Lusby, Commission Chair