

**CITY OF SUTHERLIN
PLANNING COMMISSION MEETING
CIVIC AUDITORIUM – 7PM
TUESDAY, JUNE 18, 2013**

Commission Members:

John Lusby, Rita Jost, Michelle Sumner, Bertha Egbert, Mike Meier, Adam Sarnoski,
Mike Flick

City Staff:

Community Development Director, Vicki Luther
City Planner, Carole Connell
Community Development Technician, Billie Wright

Audience: None

Meeting called to order at 7pm by Chair Lusby.

Flag Salute

Introduction of Media – None present.

- **Approval of Minutes**

Discussion: Commissioner Sarnoski stated he sent an email to Wright saying he could not make the April 16th meeting. *Correction noted.*

MOTION made by Commissioner Jost to approve the minutes from the April 16, 2013 Planning Commission meeting with the correction as noted; second by Commissioner Sumner.

In favor: Commissioners Meier, Flick, Sarnoski, Jost, Sumner, Egbert, and Chair Lusby

Opposed: None

Motion carried unanimously.

- **Introduction of new Community Development Director**

Planner, Connell, reported Vicki Luther has taken the place of Dan Huff as Community Development Director; Huff has accepted the position of City Manager in Molalla, Oregon. Debbie Hamilton has assumed Luther's position as City Recorder/Human Resources Manager. A temporary employee, Bobbie Olsen, has Hamilton's former position as Deputy City Recorder. Luther feels she has really good department supervisors, with technical skills, to assist her. Tourism has been added to the CD Department which also consists of Building Maintenance and Public Works.

- **Final Findings & Decision** – Sutherlin TSP and Development Code Legislative Amendments (File No. PA-13-01 TSP/PUD/Clear Vision)

ACTION: Chair Lusby's signature. Document to be included in the Council packet on July 22, 2013.

- **Commission Comment** – None

- **City Planner Report**

Connell stated, it will be a little bit of an adjustment, but we will do our best to keep things going without Huff.

- **Public Comment** – None

- **Adjournment**

With no further business the meeting was adjourned at 7:07pm.

Respectfully submitted,

Billie Wright
Community Development Technician

APPROVED BY COMMISSION ON THE 20th DAY OF AUGUST, 2013

John Lusby, Commission Chair